

## AGENDA

### NICOLLET SOIL AND WATER CONSERVATION DISTRICT

**Wednesday, July 10th, 2024**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Audience Participation
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of June 5th, 2024 Meeting
- V. Bills Paid: June 2024
- VI. Treasurer's Report: July 2024
- VII. Old Business
- VIII. New Business
  - 1. BWSR Academy October 29-31, 2024 @ Cragun's in Brainerd
  - 2. 7-Mile Dam Project Update
  - 3. 2025 Budget
  - 4. Fall Tour Planning
  - 5. Landscaping Bid Results
- IX. NRCS Report
- X. Supervisor & Staff Report
- XI. Other Business
- XII. Next Meeting
- XIII. Adjourn



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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Nicollet, MN 56074  
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# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
July 10th, 2024.

Meeting was called to order by Chair – Hermanson at 8:30 A.M.

Members Present: Chair, Don Hermanson  
Vice Chair, John Kral  
Treasurer, Tim Braun  
Secretary, Bruce Hulke  
Member, Eric Annexstad

Others Present: District Manager, Kevin Ostermann  
District Technician, Blake Honetschlager - Absent  
District Technician, Mackenzie Bratsch  
Administrative Assistant, Judy Beetch  
Sibley SWCD Conservation Technician, Tara O'Brien – Absent  
NRCS, Reyna Chavez  
BWSR, Jeremy Maul – Absent  
County Commissioner, Kurt Zins  
FSA, Brad Flatin

Upon a motion by Annexstad and seconded by Hulke, it was moved to approve the agenda.  
Ayes Hermanson, Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the minutes of the  
June 5th, 2024 meeting. Ayes Hermanson, Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Kral and seconded by Hulke, it was moved to approve 50 paid bills for June  
2024 totaling \$30,062.46 (Checking Account), and 0 paid bills for June 2024 (Grants Account).  
Ayes Hermanson, Hulke, Annexstad, Braun, Kral. Carried.

Upon a motion by Braun and seconded by Annexstad, it was moved to approve the July 2024  
Treasurer's Reports, subject to audit. Ayes Hermanson, Hulke, Annexstad, Braun, Kral. Carried.

**Old Business:**

**New Business:**

**BWSR Academy October 29-31 @ Cragun's:** A motion was made by Hulke and seconded by Annexstad to allow staff to attend the BWSR Academy, pay registration fee and cover expenses. Ayes Hermanson, Hulke, Annexstad, Kral, Braun. Carried.

**7-Mile Dam Project Update:** Upon a motion by Annexstad and seconded by Braun, approval was given for Hermanson to sign to allow Houston Engineering to advertise for bids for the 7-Mile Dam construction project. Bids will open on August 1. The contract will be awarded at the August SWCD Board Meeting. Ayes Hermanson, Hulke, Annexstad, Kral, Braun. Carried.

**2025 Budget:** Ostermann discussed the tentative 2025 Budget with the Board. He will meet with the Nicollet County Budget Committee on August 15th. No motion needed.

**Fall Tour Planning:** The Fall Tour was tentatively set for October 9<sup>th</sup> or 10<sup>th</sup> but will nail it down at the August Board Meeting. Possible stops on the tour may include the Dam project, no till/strip till farming and a drop pipe structure. No motion needed.

**Landscaping Bid Results:** A 2<sup>nd</sup> estimate for landscape work around the office and yard was obtained; the lowest bid was from 507 Landscaping for \$7,360. No motion needed.

**NRCS Report:** Report attached.

**FSA Report:** Brad Flatin, Executive Director of the FSA, presented information on County Committee Elections. He reported that emergency loans are available for flooding, but the 2024 Disaster Program will not be available for some time.

**Supervisor & Staff Report:** Zins said the County declared a disaster declaration which will make the county eligible for any disaster funds. Nine redeterminations were completed yesterday. Annexstad attended the TSA Meeting on June 24<sup>th</sup>. Hermanson attended the 1W1P Policy Meeting on July 8<sup>th</sup>. He urged the Board members to attend the upcoming Kickoff Meeting. Staff reports are attached.

**Other Business:** None

**Next Meeting:** August 7th, 2024 at 8:30 A.M.

**Adjourn:** A motion was made by Annexstad and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:53 A.M.

**Approved:** \_\_\_\_\_

Secretary Bruce Hulke

# Nicollet SWCD

## Monthly Treasurer's Report

As of June 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 Pioneer Bank	173,721.16
11000 Pioneer Bank Grants	65,700.04
12000 Pioneer Bank Savings	216,283.13
15000 Pioneer Bank CD	158,874.70
<b>Total Bank Accounts</b>	<b>\$614,579.03</b>
<b>Total Current Assets</b>	<b>\$614,579.03</b>
<b>TOTAL ASSETS</b>	<b>\$614,579.03</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 Unearned Revenue	0.00
UR - 2024 Soil Health TA	56,453.16
UR - Buffer Grant T&A	1,801.02
UR - BWSR 2022 Capacity	7,500.00
UR - BWSR 2023 Capacity	16,351.79
UR - Conservation Delivery 2025	19,224.00
UR - Soil Health Cost Share	12,571.46
UR - Targeted Watershed (deleted)	<b>0.00</b>
UR-Conservation Contracts 2024	15,651.00
UR-Conservation Contracts 2025	15,651.00
<b>Total 21000 Unearned Revenue</b>	<b>145,203.43</b>
24000 Payroll Liabilities	0.00
Federal Taxes (941/943/944)	2,768.80
MN Income Tax	409.00
<b>Total 24000 Payroll Liabilities</b>	<b>3,177.80</b>
25500 Sales Tax Payable	-8,028.00
Minnesota Sales Tax Payable	9,860.33
Sales Tax Agency Payable	-1,175.03
<b>Total 25500 Sales Tax Payable</b>	<b>657.30</b>
<b>Total Other Current Liabilities</b>	<b>\$149,038.53</b>
<b>Total Current Liabilities</b>	<b>\$149,038.53</b>
<b>Total Liabilities</b>	<b>\$149,038.53</b>
Equity	
32000 Retained Earnings	287,752.40
33000 Assigned Compensated Absences	60,120.91
34000 Assigned Building Maintenance	12,000.00
Net Income	105,667.19
<b>Total Equity</b>	<b>\$465,540.50</b>



Monday, July 8, 2024