



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.  
ST. PETER, MN 56082  
TELEPHONE (507) 931-2550

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, September 7, 2016.

Meeting was called to order by Chair – Gieseke at 5:00 p.m.

Members Present: Chair, Robby Gieseke  
Treasurer, Eldon Brown  
Member, Bruce Hulke  
Vice Chair, John Kral  
Secretary, Pat Pehrson - Absent

Others Present:

District Manager, Kevin Ostermann  
District Watershed Technician, Eric Miller  
Administrative Assistant, Melissa Lancaster  
District Technician, Blake Honetschlager  
District Intern, Max Rykhus - Absent  
Seven Mile Creek Watershed Coordinator, Karen Galles - Absent  
NRCS, April Sullivan - Absent

Upon a motion by Kral and seconded by Hulke it was moved to approve the agenda with additions. Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the minutes (with corrections) of the August 3rd, 2016 meeting. Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Hulke and seconded by Brown it was moved to approve 2 paid bills for August 2016 totaling \$4,380.34 (Grants Account) and 31 paid bills for August 2016 totaling \$27,488.82 (Checking Account). Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Hulke and seconded by Brown, it was moved to approve the August 2016 Treasurer's Reports subject to audit. Ayes Brown, Hulke, Gieseke, Kral. Carried

**Old Business: None**

### **Cost Share:**

The District received a request for Cost-Share assistance from Max Embacher 3(16), for a well sealing on his property. Total estimated cost of the project is \$1,500.00 with project Cost-Share up to \$750.00 and TA of \$187.50. Upon a motion by Kral and seconded by Brown it was moved

to allocate up to \$750.00 from 2016 State Cost-Share, with TA amount of \$187.50 for Max Embacher 3(16). Ayes Brown, Hulke, Gieseke, Kral. Carried

The District received a partial payment request for Tom Brown FY14FR 1(15) in the amount of \$24,136.08 for a grade stabilization structure repair on his property. Total cost of the project to date is \$24,136.08. Upon a motion by Hulke and seconded by Brown it was moved to approve the partial payment in the amount of \$24,136.08 for Tom Brown FY14FR 1(15). Ayes Brown, Hulke, Gieseke, Kral. Carried

The Board received an amendment request for CWF 13(13) Howard Vogel. The request was for an increase in Cost-Share in the amount of \$3,140.00 to cover the increased cost of materials for a water and sediment control basin on his property. Upon a motion by Brown and seconded by Kral it was moved to approve \$3,140.00 for CWF 13(13) Howard Vogel. Ayes Brown, Hulke, Gieseke, Kral. Carried

Cost-Share contract CWF 13(13) Howard Vogel water and sediment control basin is complete. Total cost of the project was \$11,140.00. Upon a motion by Kral and seconded by Brown it was moved to approve final payment of \$11,140.00 CWF 13(13) for Howard Vogel. Ayes Brown, Hulke, Gieseke, Kral. Carried

The District received a request from RRG Properties TW 6(15) to enter into a Cost-Share contract for a denitrifying bioreactor on their property. Total estimated cost of the project is \$48,000.00 with a Cost-Share request of \$38,000.00. Fishers & Farmers Grant will match \$10,000.00. Upon a motion by Kral and seconded by Hulke it was moved to approve RRG Properties TW 6(15) for \$38,000.00. Ayes Brown, Hulke, Gieseke, Kral. Carried

The District received a request from RRG Properties TW 9(15) to enter into a Cost-Share contract for a drainage water management system on their property. Total estimated cost of the project is \$25,000.00. Cost-Share request is in the amount of \$16,618.00, with EQIP to cover the remainder of the project expense up to \$25,000.00. Upon a motion by Brown and seconded by Kral it was moved to approve Cost Share contract RRG Properties TW 9(15) in the amount of \$16,618.00. Ayes Brown, Hulke, Gieseke, Kral. Carried

The District received a request from Steve and Brad Wenner TW 10(15) to enter into a Cost-Share Contract for a retention pond and side inlet structures on their property. Total estimated cost of the project is \$55,000.00 with a Cost-Share amount request of \$29,141.47. Upon a motion by Brown and seconded by Kral it was moved to approve Steve and Brad Wenner TW 10(15) in the amount of \$29,141.47 Ayes Brown, Hulke, Gieskek, Kral. Carried

**Farmbill Position:** A motion was made by Brown and seconded by Hulke to approve the recommendation of the District Manager and Personnel Committee to hire Max Rykhus for the Farmbill position. Ayes Brown, Gieseke, Hulke, Kral. Carried

**MASWCD State Convention:** A motion was made by Hulke and seconded by Kral to approve all staff and supervisors to attend the MASWCD State Convention which will be held at the Double Tree in Bloomington December 4-6<sup>th</sup>. Ayes Brown, Gieseke, Hulke, Kral. Carried

**Human Resource Management Training:** A motion was made by Hulke and seconded by Kral to approve the Administrative Assistant to attend the MCIT Human Resource Management Training in St. Cloud October 12 & 13<sup>th</sup>. Ayes Brown, Gieseke, Hulke, Kral. Carried

**NACD Meeting:** A motion was made by Brown and seconded by Kral for staff and supervisors to attend the NACD meeting that will be held in Denver CO January 28<sup>th</sup> -February 1<sup>st</sup> 2017. Ayes: Brown, Gieseke, Hulke, Kral. Carried

**GIS:** Honetschlager presented a renewal request and request to purchase an additional license for all GIS software for a total of \$3,083.34. Upon a motion by Kral and seconded by Brown it was approved to go forward with the purchase. Ayes Brown, Gieseke, Hulke, Kral. Carried

**CRP:** A request was presented to the Board to authorize Max Rykhus to sign CRP contracts. Upon a motion by Brown and seconded by Kral it was moved to approve this request. Ayes Brown, Gieseke, Hulke, Kral. Carried

**Plat Book:** A request was presented to the Board to authorize the District to place two ads in the 2017 FHP Plat Book for a total of \$350.00, and to purchase ten books for an additional \$37.00 each for a total cost of \$387.00. Upon a motion by Hulke and seconded by Brown it was moved to approve this request. Ayes Brown, Gieseke, Hulke Kral, Carried

**Supervisor & Staff Report:** Brown mentioned he was interested in attending the 7-Mile Creek Watershed meeting at Gustavus. Honetschlager reported on the buffer meeting that was held at the Lafayette Community Center on September 6<sup>th</sup>.

**Other Business:** None

**Next Meeting:** October 5, 2016 at 5:00 P.M.

**Adjourn:** Meeting Adjourned at 5:45 P.M.

**Approved:** October 5, 2016 Secretary \_\_\_\_\_

<b>NICOLLET SOIL AND WATER CONSERVATION DISTRICT</b>				
<b>MONTHLY TREASURER'S REPORT</b>				
<b>October 1, 2016</b>				
<b>PROGRAM</b>	<b>CASH BAL</b> <u>9/1/2016</u>	<b>RECEIPTS</b>	<b>DISBRMS</b>	<b>CASH BAL</b> <u>9/30/2016</u>
District Funds	\$ 133,439.25	\$ 17,403.30	\$ 28,052.28	\$ 122,790.27
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SWCD Service Grants	\$ 35,988.00	\$ 2,053.15	\$ 21,000.00	\$ 17,041.15
BWSR Capacity Grant	\$ 176,402.63	\$ 0.00	\$ 125,000.00	\$ 51,402.63
Buffer Grant	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
Close Share MNDOT	\$ 129,945.73	\$ 0.00	\$ 0.00	\$ 129,945.73
BWSR Targeted Watershed	\$ 574,375.46	\$ 24.81	\$ 19,925.04	\$ 554,475.23
Clean Water Grant 2012	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Clean Water Grant 2013	- \$ 28,543.12	\$ 0.00	\$ 11,140.00	- \$ 39,683.12
Cost-Share Work	\$ 198,569.53	\$ 125,000.00	\$ 26,189.23	\$ 297,380.30
<b>Total</b>	<b>\$ 1,240,177.48</b>	<b>\$ 144,481.26</b>	<b>\$ 231,306.55</b>	<b>\$ 1,153,352.19</b>
<b>Use of Cash</b>				
Checking Acct.	\$ 305,694.93			\$ 238,721.94
Savings Acct.	\$ 364,487.43			\$ 364,535.36
Grants Acctt.	\$ 569,995.12			\$ 550,094.89
Certificate of Deposit #2	\$ 0.00			\$ 0.00
<b>Total</b>	<b>\$ 1,240,177.48</b>			<b>\$ 1,153,352.19</b>
<b>Accounts Payable</b>				
	\$ 0.00			
<b>Accounts Receivable</b>				
		Total Net Worth		\$ 1,153,352.19
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,153,352.19</u>
October 5, 2016				
Approved			District Treasurer	