

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

Wednesday September 5th, 2018

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Review of agenda: Additions – Cancellations
- III. Minutes of August 1st, 2018 Meeting
- IV. Bills Paid: August 2018
- V. Treasurer's Report: September 2018
- VI. Old Business
- VII. New Business
 1. Conservation Farmer
 2. Weather Stations
 3. Nicollet/Sibley Farm Bill Technician Agreement
 4. Nicollet Chamber of Commerce Membership
 5. Cost Share
- VIII. NRCS Report
- IX. Supervisor & Staff Report
- X. Other Business
- XI. Next Meeting
- XII. Adjourn

Nicollet SWCD
Nicollet SWCD Bank Accounts Register
As of August 31, 2018

<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Memo</i>	<i>Debit</i>	<i>Credit</i>	<i>Balance</i>
10000 · Nicollet County Bank						193,514.32
08/01/2018	10332	Mankato Ford	Repairs on Edge		166.13	193,348.19
08/01/2018	EFT	Fleet Farm	Batteries, totes		62.42	193,285.77
08/01/2018	EFT	Crystal Self-Storage	August Storage		89.00	193,196.77
08/01/2018		MN Revenue	Deposit - Eric's Hours	2,454.00		195,650.77
08/02/2018		QuickBooks Payroll Se...	Created by Payroll Service on 07/31...		6,369.76	189,281.01
08/02/2018		Parts City	Refund for Edge fan module return	233.43		189,514.44
08/02/2018	EFT	USPS	Postage to return phone system		66.50	189,447.94
08/02/2018	EFT	Vistaprint	Business cards		71.45	189,376.49
08/03/2018	DD1332	Blake Honetschlager	Direct Deposit			189,376.49
08/03/2018	DD1333	Eric Miller	Direct Deposit			189,376.49
08/03/2018	DD1334	Judy M. Beetch	Direct Deposit			189,376.49
08/03/2018	DD1335	Kevin Ostermann	Direct Deposit			189,376.49
08/03/2018	E-pay	United States Treasury	QB Tracking # 1374867918/Fed WH		2,251.80	187,124.69
08/03/2018	EFT	Minnesota Revenue	MN WH		371.00	186,753.69
08/03/2018	EFT	MN PERA	Retirement Account		1,349.04	185,404.65
08/03/2018	EFT	MSRS	Retirement Account		230.00	185,174.65
08/03/2018	10328	Computer Technology ...	Move to new office/ updated firewall		171.00	185,003.65
08/06/2018	10333	River Bend Business P...	Conference room chairs		1,290.00	183,713.65
08/06/2018	10334	CenturyLink	August phone/internet		274.50	183,439.15
08/06/2018	10335	CenterPoint Energy	August natural gas		18.23	183,420.92
08/06/2018	10336	Xcel Energy	August electricity		116.29	183,304.63
08/06/2018	EFT	Office Max	Restroom & Will return signs, cork b...		47.64	183,256.99
08/08/2018	10337	River Bend Business P...	Conference Table		550.00	182,706.99
08/08/2018	10338	LJP Waste & Recycle L...	August garbage/recycling		22.84	182,684.15
08/08/2018	10339	Yard Works Plus	August Ground maintenance		300.00	182,384.15
08/08/2018	10340	Computer Technology ...	Phones & internet installation		432.63	181,951.52
08/14/2018	EFT	Davis Instruments Cor...	2 Weather Stations		4,665.00	177,286.52
08/14/2018	10341	Blake Honetschlager	August Verizon GPS Data Plan		19.55	177,266.97
08/14/2018	10342	City of Nicollet	August Water & Sewer		46.83	177,220.14
08/14/2018	10343	Kwik Trip	July fuel		294.88	176,925.26
08/14/2018	10344	Gustavus Adolphus C...	Print Services/Newsletter		897.00	176,028.26
08/14/2018	10345	Gustavus Adolphus C...	Postage for Newsletter		498.72	175,529.54
08/14/2018	10346	Loffler Companies	Aug. - Nov. base rate + May - Aug. c...		192.29	175,337.25
08/14/2018	10347	Quill	Paper shredder & hand soap		266.98	175,070.27
08/15/2018	EFT	HyVee	Cookies for Open House		31.56	175,038.71
08/16/2018		QuickBooks Payroll Se...	Created by Payroll Service on 08/14...		6,369.76	168,668.95
08/17/2018	DD1336	Blake Honetschlager	Direct Deposit			168,668.95
08/17/2018	DD1337	Eric Miller	Direct Deposit			168,668.95
08/17/2018	DD1338	Judy M. Beetch	Direct Deposit			168,668.95
08/17/2018	DD1339	Kevin Ostermann	Direct Deposit			168,668.95
08/17/2018	E-pay	United States Treasury	Fed WH QB Tracking # 1977976918		2,251.80	166,417.15
08/17/2018	EFT	Minnesota Revenue	MN WH		371.00	166,046.15
08/17/2018	EFT	MN PERA	Retirement Account		1,349.04	164,697.11
08/17/2018	EFT	MSRS	Retirement Account		230.00	164,467.11
08/17/2018	EFT	QuickBooks Payroll Se...	Payroll per employee fee		32.21	164,434.90
08/20/2018	10348	Nicollet County Recor...	Copies at Records Office		9.00	164,425.90
08/20/2018		Piepo Moving	Deposit - refund for damaged items	250.00		164,675.90
08/21/2018	10349	Nicollet County Finance	August Insurance		7,343.96	157,331.94
08/21/2018	10350	Rudig Trophies	Nameplate for Judy		25.36	157,306.58
08/21/2018	10351	Consolidated Commu...	August phone/internet		144.22	157,162.36
08/22/2018		MN Revenue	Deposit - 2019 Cost Share/Conserv...	32,086.00		189,248.36
08/23/2018	10352	Judy M. Beetch	Reimburse for coffee, lemonade		12.26	189,236.10
08/23/2018	10353	USPS	Postage		100.00	189,136.10
08/23/2018	10354	Nicollet County Bank	September Loan Payment		1,020.00	188,116.10
08/25/2018	EFT	Microsoft Office 365	August Microsoft 365		117.85	187,998.25
08/28/2018	EFT	Menards	Access panel for bathroom drain		21.26	187,976.99
08/30/2018		QuickBooks Payroll Se...	Created by Payroll Service on 08/23...		6,788.52	181,188.47
08/31/2018	DD1340	Blake Honetschlager	Direct Deposit			181,188.47
08/31/2018	DD1341	Eric Miller	Direct Deposit			181,188.47
08/31/2018	DD1342	Judy M. Beetch	Direct Deposit			181,188.47
08/31/2018	DD1343	Kevin Ostermann	Direct Deposit			181,188.47
08/31/2018	E-pay	United States Treasury	Fed WH QB Tracking # -705913182		2,345.28	178,843.19
08/31/2018	EFT	Minnesota Revenue	MN WH		383.00	178,460.19
08/31/2018	EFT	MN PERA	Retirement Account		1,349.04	177,111.15

Nicollet SWCD
Nicollet SWCD Bank Accounts Register
As of August 31, 2018

<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Memo</i>	<i>Debit</i>	<i>Credit</i>	<i>Balance</i>
08/31/2018	EFT	MSRS	Retirement Account		230.00	176,881.15
08/31/2018			Interest	8.29		176,889.44
Total 10000 · Nicollet County Bank				35,031.72	51,656.60	176,889.44
11000 · Nicollet County Bank Grants						91,775.09
08/01/2018	5070	Galen Anderson			1,518.00	90,257.09
08/31/2018			Interest	3.84		90,260.93
Total 11000 · Nicollet County Bank Grants				3.84	1,518.00	90,260.93
12000 · Nicollet County Savings						365,535.90
08/31/2018			Interest	59.59		365,595.49
Total 12000 · Nicollet County Savings				59.59		365,595.49
TOTAL				35,095.15	53,174.60	632,745.86

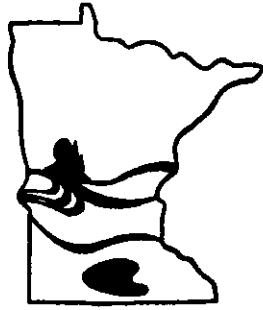
Nicollet SWCD

Monthly Treasurer's Report

August 31, 2018

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	
10000 · Nicollet County Bank	176,889.44
11000 · Nicollet County Bank Grants	90,260.93
12000 · Nicollet County Savings	365,595.49
Total Checking/Savings	632,745.86
Total Current Assets	632,745.86
TOTAL ASSETS	632,745.86
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - BWSR 2017 Capacity	15,882.99
UR - BWSR 2018 Capacity	114,400.00
UR - Clean Water 2017	46,242.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2016	8,620.12
UR - Cost Share 2017	12,862.00
UR - Cost Share 2018	12,862.00
UR - Cost Share 2019	12,862.00
UR - Cost Share Buffer 2018	78,330.00
UR - Cost Share FR #2	14,900.58
UR - Cost Share FR #3	91,534.00
UR - Cost Share FR #3 B	25,000.00
UR - Targeted Watershed	91,778.93
Total 21000 · Unearned Revenue	544,499.12
24000 · Payroll Liabilities	
25500 · Sales Tax Payable	36.91
Total 24000 · Payroll Liabilities	36.91
Total Other Current Liabilities	544,536.03
Total Current Liabilities	544,536.03
Total Liabilities	544,536.03
Equity	
32000 · Retained Earnings	230,991.12
Net Income	-142,781.29
Total Equity	88,209.83
TOTAL LIABILITIES & EQUITY	632,745.86

Robby B. Giesch 9/5/18



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
TELEPHONE (507) 232-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
September 5, 2018.

Meeting was called to order by Chair – Kral at 8:38 A.M.

Members Present: Chair, John Kral
Vice Chair, Tim Braun
Treasurer, Robby Gieseke
Secretary, Bruce Hulke – Absent

Others Present: District Manager, Kevin Ostermann
District Watershed/Farm Bill Technician, Eric Miller
District Technician, Blake Honetschlager
Administrative Assistant, Judy Beetch
NRCS, April Sullivan – Absent
Great River Greening, Susie Carlin
County Commissioner, John Luepke

Upon a motion by Gieseke and seconded by Braun, it was moved to approve the agenda. Ayes Braun, Kral, Gieseke. Carried.

Upon a motion by Braun and seconded by Gieseke, it was moved to approve the minutes of the August 1st, 2018 meeting. Ayes Braun, Kral, Gieseke. Carried.

Upon a motion by Gieseke and seconded by Braun, it was moved to approve 49 paid bills for August 2018 totaling \$51,656.60 (Checking Account), and 1 bill for \$1,518.00 for August 2018 (Grants Account). Ayes Braun, Kral, Gieseke. Carried.

Upon a motion by Braun and seconded by Gieseke, it was moved to approve the September 2018 Treasurer's Report, subject to audit. Ayes Braun, Kral, Gieseke. Carried.

Old Business: None

New Business:

Conservation Farmer: A motion was made by Gieseke and seconded by Braun, to nominate Chuck and Nick Peters as Conservation Farmers of the Year. Ayes Braun, Kral, Gieseke. Carried.

Weather Stations: Eric Miller, District Watershed/Farm Bill Technician, presented information on 2 weather stations that were recently placed in Nicollet and St. Peter. They update every 5 minutes and report wind, humidity, precipitation and barometer readings. These were purchased through the EPA – 319 Grant from GAC. There will be one more weather station purchased that will be placed in the 7 Mile Creek area. This was informational, and no motion needed.

Nicollet/Sibley Farm Bill Technician Agreement: A motion was made by Braun and seconded by Gieseke, to enter into an agreement with the Sibley SWCD to share costs of employing the Farm Bill Technician. Ayes, Braun, Gieseke, Kral. Carried.

Nicollet Chamber of Commerce Membership: Upon a motion by Braun and seconded by Gieseke, it was moved to approve joining the Nicollet Chamber of Commerce at the Business Membership level for an annual fee of \$100.00. Ayes, Braun, Gieseke, Kral. Carried.

Cost Share:

A request was presented to the Board to amend Contract TW 25(15) with Chuck and Nick Peters for Buffer Strips on their property. The original estimated cost of the project was for 22.1 acres at \$74,035.00. Upon a motion by Braun and seconded by Gieseke, it was moved to amend Buffer Strip Contract TW 25(15) with Chuck and Nick Peters to 19.35 acres for \$61,829.64 with the remainder being covered by Landowner Match. Ayes Braun, Gieseke, Kral. Carried.

A request was presented to the Board for final payment for Contract TW 25(15) with Chuck and Nick Peters for Buffer Strips on their property. Total estimated cost of the project for 19.35 acres is \$61,829.64. Upon a motion by Gieseke and seconded by Braun, it was moved to approve final payment for Buffer Strip Contract TW 25(15) with Chuck and Nick Peters for \$61,829.64. Ayes Braun, Gieseke, Kral. Carried.

A request was presented to the Board for final payment for Contract TW 16(15) with RRG Properties for Buffer Strips on their property. Total estimated cost of the project for 3.25 acres is \$10,725.00. Upon a motion by Gieseke and seconded by Braun, it was moved to approve final payment for Buffer Strip Contract TW 16(15) with RRG Properties for \$10,725.00. Ayes Braun, Gieseke, Kral. Carried.

A request was presented to the Board for final payment for Contract TW 31(15) with Tom Martens for Buffer Strips on their property. Total estimated cost of the project for 12.9 acres is \$43,083.50. Upon a motion by Braun and seconded by Gieseke, it was moved to approve final payment for Buffer Strip Contract TW 31(15) with Tom Martens for \$43,083.50. Ayes Braun, Gieseke, Kral. Carried.

A request was presented to the Board to enter into an agreement with Ron and Scott Rudenick for Livestock Pit Closure on their property. Total estimated cost of the project is \$14,800.00. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance for Livestock Pit Closure TW 32(15) with Ron and Scott Rudenick for \$14,800.00. Ayes Braun, Gieseke, Kral. Carried.

A request was presented to the Board for final payment on Buffer Cost-Share Contract with Bill Zins 6(18) for buffer installation on his property. Total cost of the project is \$452.25 and technical assistance cost of \$150.75. Upon a motion by Braun and seconded by Gieseke, it was moved to approve final payment for \$603.00 or 100% of the total cost of Buffer Cost-Share Contract 6(18) with Bill Zins. Ayes Braun, Gieseke, Kral. Carried.

Termination for Kenneth Drill, Contract 12(18) for Buffer Cost-Share, was brought to the Board. Upon a motion by Gieseke and seconded by Braun, it was moved to terminate Buffer Cost-Share 12(18) for Kenneth Drill. Ayes Braun, Gieseke, Kral. Carried.

NRCS Report: n/a. April Sullivan did not attend.

Supervisor & Staff Report: Reports from staff were presented and included in the meeting packets. Susie Carlin of Great River Greening reported on her current efforts, primarily to seek funds through various grants. Kevin Ostermann, District Manager, provided details of the final budgeted and actual figures for the Nicollet office remodel and move.

Other Business: None

Next Meeting: October 3rd, 2018 at 8:30 A.M.

Adjourn: A motion was made by Gieseke and seconded by Braun to adjourn the meeting. Meeting Adjourned at 9:40 A.M. Ayes Braun, Kral, Gieseke. Carried.

Approved: 10-3-18

Secretary 