NICOLLET SOIL AND WATER CONSERVATION DISTRICT





424 South Minnesota Ave. ST. PETER, MN 56082 TELEPHONE (507) 931-2550 FAX (507) 931-3792

MINNESOTA

SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, September 4, 2013.

Meeting was called to order by Chair – Chair Brown at 6:16 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke

Secretary, Robby Gieseke - Absent Treasurer, John Kral

Member, Kim Olson

Others Present: District Manager, Kevin Ostermann - Absent

District Technician, Blake Honetschlager NRCS District Conservationist, Jamie Rindels Great River Greening Technician, Vacant

Upon a motion by Kral and seconded by Hulke, it was moved to approve the agenda as presented. Ayes Brown, Olson, Hulke, Kral. Carried

Upon a motion by Olson and seconded by Hulke, it was moved to approve the minutes of the July 10th, 2013 meeting. Ayes Brown, Olson, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Olson, it was moved to approve 28 paid bills for July 2013 totaling \$65,831.73. Ayes Brown, Hulke, Olson, Kral. Carried

Upon a motion by Kral and seconded by Olson, it was moved to approve 15 paid bills for August 2013 totaling \$17,717.23. Ayes Brown, Hulke, Olson, Kral. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve the August 2013 Treasurer's Report subject to audit. Ayes Brown, Hulke, Olson, Kral. Carried

Upon a motion by Olson and seconded by Hulke, it was moved to approve the September 2013 Treasurer's Report subject to audit. Ayes Brown, Hulke, Olson, Kral. Carried

Old Business: None

State Cost Share:

CWF 2013 (2) Merle Brinkman request to encumber \$11,250.00 of grant funds for a streambank project located in the 7 mile creek watershed. Total estimated cost of \$15,000. Upon a motion

by Hulke and seconded by Olson, it was moved to allocate \$11,250.00 from 2014 CWF. Ayes Brown, Olson, Kral, Hulke. Carried

CWF 2013 (3) Wayne Molitor request to encumber \$25,000.00 of grant funds for 2 water control structures located in the 7 mile creek watershed. Total estimated cost of \$55,000. Upon a motion by Kral and seconded by Olson, it was moved to allocate \$25,000.00 from 2014 CWF. Ayes Brown, Olson, Kral, Hulke. Carried

CWF 2013 (4) Howard Vogel request to encumber \$11,250.00 of grant funds for 1 water control structure project located in the 7 mile creek watershed. Total estimated cost of \$15,000. Upon a motion by Olson and seconded by Kral, it was moved to allocate \$11,250.00 from 2014 CWF. Ayes Brown, Olson, Kral, Hulke. Carried

The District received a request for cost share assistance from Bruce Burnett 11(13) & 1(14) for assistance to seal a well. Total estimated cost of \$2,100.00, cost share portion not to exceed \$750.00 or 50% of eligible cost, whichever is less (technical assistance \$187.50). Upon a motion by Kral and seconded by Hulke, to allocate: \$79.14 from the Cost Share FY2013 and \$670.86 from FY2014 with TA of \$187.50 for C-S contract Grant Metz 11(13) & 1(14). Ayes Brown, Olson, Hulke, Kral. Carried

BWSR Academy Training: BWSR will be holding training sessions on October 27-30 at Cragun's in Brainerd. Upon a motion by Kral and seconded by Olson, it was moved to authorize and pay for staff to attend. Ayes Brown, Hulke, Kral, Olson. Carried

FY 2014 BWSR Grant Agreement: The staff presented the breakdown of the FY 2013 BWSR Grant Agreement. Total Grant Agreement: \$35,927. Upon a motion by Kral and seconded by Hulke, it was moved to enter into the grant agreement which will total \$35,927. Ayes Brown, Hulke, Kral, Olson. Carried

Hiring Part-time Technician: Supervisors discussed the hiring of a part time technician to complete work in the 7-mile creek watershed project. Upon a motion by Hulke and seconded by Olson, it was moved to table this until next meeting. Ayes Brown, Hulke, Kral, Olson. Carried Kral, Olson. Carried

See attached sheet for NRCS report.

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None

Next Meeting: October 2nd at 6:00 P.M.

Adjourn: Upon a motion by Hulke and seconded by Olson, it was moved to adjourn the meeting. Ayes Brown, Hulke, Kral, Olson. Carried. Meeting adjourned at 7:30 P.M.

Approved: November 6,	2013		
Approved. November o,	2013	Secretary	

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

August 1, 2013

PROGRAM	CASH BAL 7/1/2013		RECEIPTS		<u>0</u>	DISBRMS	CASH BAL 7/31/2013		
District Funds Certificate of Deposit #1 County Funds SWCD Service Grants Close Share MNDOT Clean Water Grant 2012 Clean Water Grant 2013 Cost-Share Work	\$ 341,9	0.00 0.00 0.00 54.00 93.13	\$\$\$\$\$\$\$\$	191.62 0.00 0.00 225.00 0.00 0.00 0.00	\$ \$ \$ \$ \$ \$ \$ \$	56,073.87 0.00 0.00 225.00 0.00 0.00 6,332.30 3,425.56	\$ \$ \$ 13 \$ 3	7,809.74 0.00 0.00 0.00 1,554.00 1,293.13 5,642.70 2,243.83	
Total	\$ 764,18	83.51	\$	416.62	\$	66,056.73	\$ 69	8,543.40	
Use of Cash									
Checking Acct. Savings Acct. Certificate of Deposit #1 Certificate of Deposit #2	\$ 401,42 \$ 362,75 \$ \$							5,740.09 2,803.31 0.00 0.00	
Total	stal <u>\$ 764,183.51</u>						\$ 698,543.40		
Accounts Payable	\$	0.00							
Accounts Receivable	\$	0.00	Total Net Worth Accts. Payable Accts. Receivable Actual Net Worth			\$ \$	8,543.40 0.00 0.00 <u>8,543.40</u>		

September 4, 2013

Approved

District Treasurer

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

September 1, 2013

<u>PROGRAM</u>	CASH I 8/1/20		<u>R</u>	<u>ECEIPTS</u>	<u></u>	DISBRMS		H BAL /2013
District Funds Certificate of Deposit #1 County Funds SWCD Service Grants Close Share MNDOT Clean Water Grant 2012 Clean Water Grant 2013 Cost-Share Work	\$ 335,64	0.00 0.00 0.00 54.00 93.13	\$ \$ \$ \$ \$ \$ \$ \$	39,086.51 0.00 0.00 0.00 0.00 500.00 0.00	\$\$\$\$\$\$\$\$	17,717.23 0.00 0.00 0.00 0.00 0.00 0.00 0.00	\$ \$ \$ 131 \$ 335	0,179.02 0.00 0.00 0.00 0,554.00 0,793.13 0,642.70 0,243.83
Total	\$ 698,54	43.40	\$	39,586.51	\$	17,717.23	\$ 720	,412.68
Use of Cash								
Checking Acct. Savings Acct. Certificate of Deposit #1 Certificate of Deposit #2	\$ 335,74 \$ 362,80 \$ \$							7,563.15 2,849.53 0.00 0.00
Total	\$ 698,543.40						\$ 720) <u>,412.68</u>
Accounts Payable	\$	0.00						
Accounts Receivable	\$	0.00	Total Net Worth Accts. Payable Accts. Receivable Actual Net Worth		\$ \$	0,412.68 0.00 0.00 0,412.68		

Septembe	r 4, 2013

Approved

District Treasurer