



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, September 12, 2012.

Meeting was called to order by Chair – Chair Brown at 6:00 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke
Secretary, Robby Gieseke Treasurer, John Kral
Member, Kim Olson

Others Present: District Manager, Kevin Ostermann
District Technician, Blake Honetschlager
NRCS District Conservationist, Jamie Rindels – Absent
Great River Greening Technician, Nels Anderson

Upon a motion by Kral and seconded by Hulke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the minutes of the August 1st, 2012 meeting. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Kral and seconded by Gieseke, it was moved to approve 20 paid bills for August 2012 totaling \$17,861.83. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Olson and seconded by Gieseke, it was moved to approve the September 2012 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Old Business: None

State Cost Share:

Cost-Share contract FR 1(11) for Daryl Noshbush stream bank project is complete. Total cost of the project is \$23,842.00. Upon a motion by Kral and seconded by Olson, it was moved to approve a payment of \$23,842.00 FY11 Flood Relief C-S contract FR 1(11) and Technical Assistance of \$5,960.50 FR FY11, for Daryl Noshbush. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Cost-Share contract 1(11) for Lorene Gardner water and sediment control basin project is complete. Total cost of the project is \$8,672.00. Upon a motion by Hulke and seconded by Olson, it was moved to approve a payment of \$6,504 FY11 C-S contract 1(11) and Technical Assistance of \$1,626 FY11, for Lorene Gardner. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

State Cost Share 2011 Close Out: Upon a motion by Kral and seconded by Gieseke, it was moved submit the report to BWSR for 2011 Cost Share close out. Ayes Brown, Kral, Gieseke, Hulke, Olson. Carried

State Cost Share Unused Funds for Flood Relief 2011: Upon a motion by Hulke and seconded by Gieseke, it was moved to send back \$197.50 of unused 2011 State Cost Share Flood Relief Funds to BWSR. Ayes Brown, Gieseke, Kral, Olson, Hulke. Carried

State Cost Share Flood Relief 2011 Close Out: Upon a motion by Gieseke and seconded by Kral, it was moved submit the report to BWSR for 2011 Cost Share Flood Relief close out. Ayes Brown, Kral, Gieseke, Hulke, Olson. Carried

RIM Cost Share:

The District received invoices for the tile breaks for John Sundermann CREP Easement. Upon a motion by Olson and seconded by Gieseke, it was moved to send those invoices up to BWSR for payment. Ayes Brown, Gieseke, Kral, Hulke, Olson. Carried

South Central Technical Service Area Invoice: The District received an invoice in the amount of \$3,750.00 for engineering services provided on the Daryl Nosbush stream bank project. Upon a motion by Hulke and seconded by Olson, it was moved pay the invoice in the amount of \$3,750.00. Ayes Brown, Kral, Gieseke, Hulke, Olson. Carried

Area 6 Meeting November 2012: The Area 6 meeting will be held in New Ulm in November. Upon a motion by Hulke and seconded by Kral, it was moved to allow supervisors and staff to attend. Ayes Brown, Gieseke, Hulk, Olson. Carried

2011 Audit: The Staff present to the board the draft audit that was completed and is up at the State Auditor's office for approval.

New GPS Unit: The staff presented to the board information on the upgrade to our GPS unit. Estimated cost to upgrade to a 2012 unit would be \$5,300. Upon a motion by Gieseke and seconded by Kral, it was moved to staff to purchase a new GPS unit with software. Ayes Brown, Gieseke, Hulk, Olson. Carried

BWSR Academy Training: BWSR will be holding training sessions on October 28-31 at Cragun's in Brainerd. Upon a motion by Kral and seconded by Olson, it was moved to authorize pay for staff to attend. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

2012 Outstanding Conservationist: The board decided not to have a finalist for 2012 and will look at it more in 2013.

2013 Clean Water Grants: The staff presented information on the Clean Water Grants that they are working on and have received one from Friends of the Minnesota River. After reviewing all

the applications a motion was made by Hulke and seconded by Olson, to submit Seven Mile Creek Structural Clean Water Grant. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

Upon a motion by Kral and seconded by Gieseke, to submit Seven Mile Creek Acceleration Clean Water Grant. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

Upon a motion by Hulke and seconded by Gieseke, to not submit Seven Mile Creek Acceleration Clean Water Grant put together by Friends of the Minnesota River based upon not enough information. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

Natural Resource Conservation Service Report (NRCS): See Attached Sheet

Staff & Other Reports:

Hulke reported on the August 20th & 27th South Central Technical Service Area meeting held in Mankato, they have hired a new engineer.

Olson reported on the September 6th MASWCD leadership conference he attended in Alexandria, MN.

Next Meeting: November 7, 2012 at 6:00 P.M.

Adjourn: Upon a motion by Gieseke and seconded by Olson, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried. Meeting adjourned at 7:05 P.M.

Approved: October 24, 2012

Secretary

MONTHLY TREASURER'S REPORT

September 1, 2012

<u>PROGRAM</u>	<u>CASH BAL</u> 8/1/2012	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> 8/31/2012
District Funds	\$ 163,984.49	\$ 45.68	\$ 64.10	\$ 163,966.07
Certificate of Deposit #1	\$ 162,727.55	\$ 0.00	\$ 0.00	\$ 162,727.55
County Funds	\$ 19,827.98	\$ 0.00	\$ 17,073.98	\$ 2,754.00
SWCD Service Grants	\$ 0.00	\$ 144.75	\$ 144.75	\$ 0.00
Cost-Share MNDOT	\$ 192,900.00	\$ 0.00	\$ 0.00	\$ 192,900.00
Clean Water Grant	\$ 43,250.00	\$ 0.00	\$ 0.00	\$ 43,250.00
Cost-Share Work	<u>\$ 39,630.00</u>	<u>\$ 0.00</u>	<u>\$ 723.75</u>	<u>\$ 38,906.25</u>
Total	\$ 622,320.02	\$ 190.43	\$ 18,006.58	\$ 604,503.87

Use of Cash

Checking Acct.	\$ 261,984.62	\$ 244,134.36
Savings Acct.	\$ 197,607.85	\$ 197,641.96
Certificate of Deposit #1	\$ 162,727.55	\$ 162,727.55
Certificate of Deposit #2		
Total	<u>\$ 622,320.02</u>	<u>\$ 604,503.87</u>

Accounts Payable

\$ 0.00

Accounts Receivable

\$ 0.00

Total Net Worth	\$ 604,503.87
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$ 604,503.87</u>

September 12, 2012

Approved

District Treasurer