



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
November 7th, 2018.

Meeting was called to order by Chair – Kral at 8:30 A.M.

Members Present: Chair, John Kral
 Vice Chair, Tim Braun
 Treasurer, Robby Gieseke – Absent
 Secretary, Bruce Hulke

Others Present: District Manager, Kevin Ostermann
 District Watershed/Farm Bill Technician, Eric Miller
 District Technician, Blake Honetschlager
 Administrative Assistant, Judy Beetch
 NRCS, April Sullivan
 Great River Greening, Susie Carlin
 County Commissioner, John Luepke

Upon a motion by Hulke and seconded by Braun, it was moved to approve the agenda with one additional item. Ayes Braun, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the minutes of the October 3rd, 2018 meeting. Ayes Braun, Kral, Hulke. Carried.

Upon a motion by Braun and seconded by Hulke, it was moved to approve 41 paid bills for October 2018 totaling \$71,698.91 (Checking Account), and 2 bills for \$33,693.06 for October 2018 (Grants Account). Ayes Braun, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the November 2018 Treasurer's Report, subject to audit. Ayes Braun, Kral, Hulke. Carried.

Old Business: None

New Business:

NACD Dues: A motion was made by Braun and seconded by Hulke, to pay \$1,000 to the NACD for Annual Dues. Ayes Braun, Kral, Hulke. Carried.

Garage: A motion was made by Hulke and seconded by Braun, to move ahead with plans to build a garage and get the necessary permits; project not to exceed \$65,000.00. Ayes Braun, Kral, Hulke. Carried.

Area VI Meeting in Fairmont: Approval for Staff and Supervisors was acquired at the last meeting. A discussion took place about who will be attending. It was decided that we will register for 3 to attend and check back with Supervisors closer to Nov. 27th. No motion needed.

Cost Share:

A request was presented to the Board for final payment for Contract TW 27(15) with Galen Anderson for Buffer Strips on his property. Total estimated cost of the project for 80 acres is \$24,000.00. Upon a motion by Braun and seconded by Hulke, it was moved to approve final payment for Buffer Strip Contract TW 27(15) with Galen Anderson for \$24,000.00. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board for final payment for Contract TW 24(15) with Beverly Thorn and David Johnson for Buffer Strips on their property. Total estimated cost of the project for 1.71 acres is \$5,896.56. Upon a motion by Hulke and seconded by Braun, it was moved to approve final payment for Buffer Strip Contract TW 24(15) with Beverly Thorn and David Johnson for \$5,896.56. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board for final payment on Buffer Cost-Share Contract 52(18) with Rick Kelley for buffer installation on his property. Total cost of the project is \$1,593.00 and technical assistance of \$398.25. Upon a motion by Braun and seconded by Hulke, it was moved to approve final payment for \$1,593.00 or 100% of the total cost of Buffer Cost-Share Contract 52(18) with Rick Kelley. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board for partial payment on Buffer Cost-Share Contract 10(18) with Anthony Farms for buffer installation on their property. Cost of the project is \$4,092.00 and technical assistance of \$1,023.00. Upon a motion by Hulke and seconded by Braun, it was moved to approve partial payment for \$4,092.00 of the cost of the 13.64 acres that were seeded for Buffer Cost-Share Contract 10(18) with Anthony Farms. The remaining 6 acres may use alternative practices. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board to cancel Buffer Cost-Share Contract 48(18) with Corey Wilson for buffer installation on his property. Upon a motion by Hulke and seconded by Braun, it was moved to cancel Buffer Cost-Share Contract 48(18) with Corey Wilson. Ayes Braun, Kral, Hulke. Carried.

Upon request, the Board approved final payment on Buffer Cost-Share Contract 7(18) with Perry Hulke for buffer installation on his property. Cost of the project is \$1,383.00 with technical assistance of \$345.75. Upon a motion by Braun and seconded by Hulke, it was moved to approve final payment for \$1,383.00 or 100% of the total cost of the 4.61 acres that were seeded for Buffer Cost-Share Contract 7(18) with Perry Hulke. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board to amend Cost-Share Contract 35(18) with Steve Wenner, to change the completion date on the contract from 12/31/18 to 12/31/19. Upon a motion by Hulke and seconded by Braun, it was moved to amend the completion date on Steve Wenner Buffer Contract 35(18) to 12/31/19. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board to amend Cost-Share Contract 25(18) with Grant Annexstad, to change the completion date on the contract from 12/31/18 to 12/31/19. Upon a motion by Braun and seconded by Hulke, it was moved to amend the completion date on Grant Annexstad Buffer Contract 25(18) to 12/31/19. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board to amend Cost-Share Contract 4(16), 1(17) and 1(18) with Jeff Franta to add \$1,197.63 to the contract amount. The additional monies will be taken out of Cost-Share 2019. Upon a motion by Hulke and seconded by Braun, it was moved to amend the final amount of Jeff Franta Cost-Share Contract 4(16), 1(17), 1(18) to include A(19) making the final payment \$23,795.62. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board for final payment for Cost-Share Contract 4(16), 1(17), 1(18) and A(19) with Jeff Franta for WASCOB and Sediment Control Basins on his property. Total estimated costs for the projects are \$23,795.62 and \$5,948.78 in technical assistance. Upon a motion by Braun and seconded by Hulke, it was moved to approve final payment for Jeff Franta Cost-Share Contract 4(16), 1(17), 1(18) and A(19) in the amount of \$23,795.62. Ayes Braun, Kral, Hulke. Carried.

A request was presented to the Board to amend Contracts Flood IIIA 5(16) and Flood III B 1(16) with Jeff Franta to add \$11,577.00 to the contract increasing the final contract amount to \$57,818.56. The original estimate was a year old and there was additional tile work needed. Upon a motion by Hulke and seconded by Braun, it was moved to amend the final amount of Jeff Franta Contracts Flood IIIA 5(16) and Flood IIIB 1(16) to \$57,818.56. Ayes Braun, Kral, Hulke. Carried.

The District received a request for final payment on Contract Flood IIIA 5(16) and Flood III B 1(16) with Jeff Franta for multiple WASCOB Control Structures on his property. Total estimated cost of the project is \$57,818.56 with \$5,159.00 in technical assistance. Upon a motion by Hulke and seconded by Braun, it was moved to approve final payment in the amount of \$57,818.56 for Cost-Share Contract Flood IIIA 5(16) and Flood IIIB 1(16) with Jeff Franta. Ayes Braun, Kral, Hulke. Carried.

Yard Works Plus: The Board approved the SWCD continue to use Yard Works Plus for ground maintenance and snow removal. Ostermann will write up and present a new contract at the next Board meeting. Hulke made a motion and Braun seconded approval to enter into a contract with Yard Works Plus. Ayes Braun, Kral, Hulke. Carried.

NRCS Report: April Sullivan gave a report. See attached.

Supervisor & Staff Report: Reports from staff were presented and included in the meeting packets. Susie Carlin of Great River Greening reported on several grants that she is working on.

Other Business: None

Next Meeting: December 12th, 2018 at 8:30 A.M.

Adjourn: A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:53 A.M. Ayes Braun, Kral, Hulke. Carried.

Approved: _____

Secretary 

Nicollet SWCD

Monthly Treasurer's Report

October 31, 2018

	Oct 31, 18
ASSETS	
Current Assets	
Checking/Savings	
10000 · Nicollet County Bank	141,484.87
11000 · Nicollet County Bank Grants	1,113.43
12000 · Nicollet County Savings	365,795.33
Total Checking/Savings	508,393.63
Total Current Assets	508,393.63
TOTAL ASSETS	508,393.63
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - BWSR 2018 Capacity	123,797.81
UR - Clean Water 2017	41,976.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2016	8,620.12
UR - Cost Share 2017	12,862.00
UR - Cost Share 2018	12,862.00
UR - Cost Share 2019	12,862.00
UR - Cost Share Buffer 2018	68,958.00
UR - Cost Share FR #2	14,900.58
UR - Cost Share FR #3	91,534.00
UR - Cost Share FR #3 B	25,000.00
UR - Targeted Watershed	-71,896.57
Total 21000 · Unearned Revenue	360,700.44
24000 · Payroll Liabilities	
24205 · Medicare Company	-4.35
24210 · Social Security Company	-18.60
24215 · Medicare Employee	-4.35
24220 · Social Security Employee	-18.60
Total 24000 · Payroll Liabilities	-45.90
Total Other Current Liabilities	360,654.54
Total Current Liabilities	360,654.54
Total Liabilities	360,654.54
Equity	
32000 · Retained Earnings	230,991.03
Net Income	-83,251.94
Total Equity	147,739.09
TOTAL LIABILITIES & EQUITY	508,393.63

District Treasurer/Date

