



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.
ST. PETER, MN 56082
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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue,
St. Peter, Minnesota, May 2, 2018.

Meeting was called to order by Chair – Kral at 8:30 A.M.

Members Present: Chair, John Kral
 Treasurer, Robby Gieseke
 Secretary, Bruce Hulke
 Vice Chair, Tim Braun

Others Present:
 District Manager, Kevin Ostermann
 District Watershed/Farm Bill Technician, Eric Miller
 Administrative Assistant, Judy Beetch
 District Technician, Blake Honetschlager – Absent
 NRCS, April Sullivan
 Great River Greening, Susie Carlin
 County Commissioner, John Luepke

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the agenda. Ayes Gieseke, Braun, Kral, Hulke. Carried.

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the minutes of the April 4th, 2018 meeting. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve 27 paid bills for April 2018 totaling \$34,665.12 (Checking Account), and \$0 for April 2018 (Grants Account). Ayes Braun, Gieseke, Kral, Hulke. Carried.

Upon a motion by Braun and seconded by Gieseke, it was moved to approve the May 2018 Treasurer's Reports subject to audit. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Old Business: None

New Business:

Resolutions: None

Buffer Cost Share Program Grant Amendment: Upon a motion by Hulke and seconded by Braun, it was moved to accept the Buffer Cost Share Program Grant Amendment, which states that we will receive an additional \$33,761.00, increasing the total monies received to \$63,761.00. The grant will expire December 31, 2019. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Buffer Cost Share Program Policy Amendment: The current Buffer Cost Share Program Policy with potential changes was reviewed by the Board (see Amendment). A motion was made by Gieseke and seconded by Hulke to accept the policy amendment. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Vacant Supervisor Position Update: Ostermann spoke with 2 individuals that are interested in the Board Supervisor position. Filing for the elected role is open from April 22 – June 5. He will follow up with them next week.

Vacant Farm Bill Position Update: Eric Miller, the current Seven Mile Creek Watershed Technician, will work 2 days a week as the Sibley and Nicollet Farm Bill Technician through March 2019.

Children's Water Festival Status: A motion was made by Hulke and seconded by Braun to approve the Nicollet SWCD to be the fiscal agent and lead the 2019 Children's Water Festival, taking place March 6, 2019 at SCC. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Nicollet Property Update: Ostermann signed the loan and closed on the Nicollet property on Monday, April 30th. The contractor will start work on Monday, May 7th. A motion was made by Braun and seconded by Hulke, to accept a 1-year contract with Kevin Dorn for lawn care and snow removal, costing \$300 per month. A motion was made by Gieseke and seconded by Hulke to authorize Ostermann to sign the General Contractor's contract, based off the original estimate, with a 10% over bid allowance. Ayes Braun, Gieseke, Kral, Hulke. Carried

New Logo: Nicollet Counties' new logo was reviewed and after a motion by Hulke and seconded by Braun, the Board approved using it as the SWCD's primary logo as well, leaving out the word "County" and incorporating SWCD in its place. Ayes Braun, Gieseke, Kral, Hulke. Carried.

June Area VI Meeting Agenda: The agenda was not available; Ostermann mentioned the topics covered would be: Pollinators, Farm in a Bag and speakers high lighting the last legislative session.

Cost Share:

A request was presented to the Board to enter into a Cost Share Buffer Strip Contract with Tom Martens TW 31(15) for the installation of buffers. Estimated cost for this project is \$43,215. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$43,215. Ayes, Braun, Hulke, Kral, Gieseke, Carried.

The District received a request in the amount of \$22,370.00 that was presented to the Board for Cost-Share Contract TW 26(15), for a Buffer Strip project for Benjamin Pell. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance of \$22,370.00 for Cost-Share Contract TW 26(15) for Benjamin Pell. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Cost Share Buffer Strip Contract with Beverlee Olson TW 20(15) for the installation of buffers. Estimated cost for this project is \$12,650.00. Upon a motion by Gieseke and seconded by Braun, it was moved to approve assistance in the amount of \$12,650.00 for Beverlee Olson TW 20(15). Ayes Braun, Gieseke, Kral, Hulke. Carried.

The District received a request in the amount of \$24,540.00 that was presented to the Board for Cost Share Contract TW 28(15), for a Cover Crops project for Nick Peters. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance of \$24,540.00 for Cost Share Contract TW 28(15) for Nick Peters. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Cost Share Contract with Eldon Brown TW 29(15) for a Grade Stabilization project. Estimated costs for this project are \$7,205.00. Upon a motion by Gieseke and seconded by Braun, it was moved to approve assistance in the amount of \$7,205.00 for Eldon Brown TW 29(15). Ayes Braun, Hulke, Kral, Gieseke. Carried.

The District received a request in the amount of \$10,000.00 that was presented to the Board for Cost Share Contract TW 30(15) for DWM Repair for Chuck Peters. Upon a motion by Hulke and seconded by Gieseke, it was moved to approve assistance of \$10,000.00 for Cost Share Contract TW 30(15). Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Bob Wilkinson 17(18) for seeding of 1.0 acre of buffer strip on his property. Total estimated cost of the project is \$300 and Technical Assistance cost is \$75.00. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$375.00 or 100% of the total cost of 17(18) Bob Wilkinson. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Danny Boisen 16(18) for seeding of 4.13 acres of buffer strip on his property. Total estimated cost of the project is \$1,239.00 and Technical Assistance cost is \$309.75. Upon a motion by Braun and seconded by Hulke, it was moved to approve assistance in the amount of \$1,548.75 or 100% of the total cost of 16(18) Danny Boisen. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Gary Hayer 19(18) for seeding of 3.11 acres of buffer strip on his property. Total estimated cost of the project is \$933.00 and Technical Assistance cost is \$233.25. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$1,166.25 or 100% of the total cost of 19(18) Gary Hayer. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Galen Hansch (Brad Peters) 20(18) for seeding of 1.88 acres of buffer strip on his property. Total estimated cost of the project is \$564.00 and Technical Assistance cost is \$141.00. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance in the amount of \$565.88 or 100% of the total cost of 20(18) Galen Hansch (Brad Peters). Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with John Flugge 21(18) for seeding of 2.00 acres of buffer strip on his property. Total estimated cost of the project is \$600.00 and Technical Assistance cost is \$150.00. Upon a motion by Hulke and seconded by

Braun, it was moved to approve assistance in the amount of \$750.00 or 100% of the total cost of 21(18) John Flugge. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Marty Schott 22(18) for seeding of 6.35 acres of buffer strip on his property. Total estimated cost of the project is \$1,905.00 and Technical Assistance cost is \$476.25. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$2,381.25 or 100% of the total cost of 22(18) Marty Schott. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Lonnie Bode 23(18) for seeding of 2.56 acres of buffer strip on his property. Total estimated cost of the project is \$768.00 and Technical Assistance cost is \$192.00. Upon a motion by Braun and seconded by Hulke, it was moved to approve assistance in the amount of \$960.00 or 100% of the total cost of 23(18) Lonnie Bode. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Paul Eckberg 26(18) for seeding of 1.86 acres of buffer strip on his property. Total estimated cost of the project is \$558.00 and Technical Assistance cost is \$139.50. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$697.50 or 100% of the total cost of 26(18) Paul Eckberg. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Larry Wilking 18(18) for seeding of 1.25 acres of buffer strip on his property. Total estimated cost of the project is \$375.00 and Technical Assistance cost is \$93.75. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$468.75 or 100% of the total cost of 18(18) Larry Wilking. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Harold Carlson 24(18) for seeding of .50 acre of buffer strip on his property. Total estimated cost of the project is \$150.00 and Technical Assistance cost is \$37.50. Upon a motion by Braun and seconded by Hulke, it was moved to approve assistance in the amount of \$187.50 or 100% of the total cost of 24(18) Harold Carlson. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Thomas Fischer 27(18) for seeding of .84 acre of buffer strip on his property. Total estimated cost of the project is \$252.00 and Technical Assistance cost is \$63.00. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$315.00 or 100% of the total cost of 27(18) Thomas Fischer. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Kenneth Dummer 31(18) for seeding of 1.82 acres of buffer strip on his property. Total estimated cost of the project is \$546.00 and Technical Assistance cost is \$136.50. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance in the amount of \$682.50 or 100% of the total cost of 31(18) Kenneth Dummer. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Gary LeGare 29(18) for seeding of 3.50 acres of buffer strip on his property. Total estimated cost of the project is \$1,050.00 and Technical Assistance cost is \$262.50. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$1312.50 or 100% of the total cost of 29(18) Gary LeGare. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Kenneth Klingler 28(18) for seeding of 5.20 acres of buffer strip on his property. Total estimated cost of the project is \$1,560.00 and Technical Assistance cost is \$390.00. Upon a motion by Braun and seconded by Hulke, it was moved to approve assistance in the amount of \$1,950.00 or 100% of the total cost of 28(18) Kenneth Klingler. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Dan Wendinger 34(18) for seeding of 1.00 acre of buffer strip on his property. Total estimated cost of the project is \$300.00 and Technical Assistance cost is \$75.00. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance in the amount of \$375.00 or 100% of the total cost of 34(18) Dan Wendinger. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Steve Wenner 35(18) for seeding of 2.88 acres of buffer strip on his property. Total estimated cost of the project is \$864.00 and Technical Assistance cost is \$216.00. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$1,080.00 or 100% of the total cost of 35(18) Steve Wenner. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Dan Pettis 36(18) for seeding of 5.70 acres of buffer strip on his property. Total estimated cost of the project is \$1,710.00 and Technical Assistance cost is \$427.50. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance in the amount of \$2,137.50 or 100% of the total cost of 36(18) Dan Pettis. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Delmer Ranweiler 37(18) for seeding of 4.0 acres of buffer strip on his property. Total estimated cost of the project is \$1,200.00 and Technical Assistance cost is \$300.00. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$1,500.00 or 100% of the total cost of 37(18) Delmer Ranweiler. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Steve Reinhart 33(18) for seeding of 5.53 acres of buffer strip on his property. Total estimated cost of the project is \$1,659.00 and Technical Assistance cost is \$414.75. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$2,073.75 or 100% of the total cost of 33(18) Steve Reinhart. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Joyce Halverson 40(18) for seeding of 1.63 acres of buffer strip on his property. Total estimated cost of the project is \$489.00 and Technical Assistance cost is \$122.25. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance in the amount of \$611.25 or 100% of the total cost of 40(18) Joyce Halverson. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Glen Regenscheid 39(18) for seeding of 4.45 acres of buffer strip on his property. Total estimated cost of the project is \$1,335.00 and Technical Assistance cost is \$333.75. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$1,668.75 or 100% of the total cost of 39(18) Glen Regenscheid. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Grant Annexstad 25(18) for seeding of 13.45 acres of buffer strip on his property. Total estimated cost of the project is \$4,035.00 and Technical Assistance cost is \$1,008.75. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$5,043.75 or 100% of the total cost of 25(18) Grant Annexstad. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Ivan & Janine Enter 41(18) for seeding of .50 acre of buffer strip on their property. Total estimated cost of the project is \$150.00 and Technical Assistance cost is \$37.50. Upon a motion by Braun and seconded by Hulke, it was moved to approve assistance in the amount of \$187.50 or 100% of the total cost of 41(18) Ivan & Janine Enter. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with David Anderson 32(18) for seeding of 3.77 acres of buffer strip on his property. Total estimated cost of the project is \$1,131.00 and Technical Assistance cost is \$282.75. Upon a motion by Gieseke and seconded by Braun, it was moved to approve assistance in the amount of \$1,413.75 or 100% of the total cost of 32(18) David Anderson. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Marvin Gieseke 42(18) for seeding of 4.40 acres of buffer strip on his property. Total estimated cost of the project is \$1,320.00 and Technical Assistance cost is \$179.75. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$1,499.75 or 100% of the total cost of 42(18) Marvin Gieseke. Ayes Braun, Hulke, Kral. Gieseke Abstained Carried.

A request was presented to the Board to enter into a Buffer Cost Share Contract with Lynn Forst 46(18) for seeding of 2.05 acres of buffer strip on his property. Total estimated cost of the project is \$615.00. Upon a motion by Braun and seconded by Hulke, it was moved to approve assistance in the amount of \$615.00 or 100% of the total cost of 46(18) Lynn Forst. Ayes Braun, Hulke, Kral, Gieseke. Carried.

NRCS Report: Report was given by April Sullivan: see attached report.

Supervisor & Staff Report: Braun and Sullivan attended the Local Work Group Meeting. Luepke, Kral and Honetschlager attended the Water Planning Meeting. Staff reported on various projects and trainings.

Other Business: None

Next Meeting: June 6th, 2018 at 8:30 A.M.

Adjourn: Meeting Adjourned at 9:56 A.M.

Approved: _____ **Secretary** _____

Jun 1, 18

Nicollet SWCD
Monthly Treasurer's Report
May 31, 2018

	<u>May 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Nicollet County Bank	320,294.03
11000 · Nicollet County Bank Grants	177,026.26
12000 · Nicollet County Savings	365,444.28
Total Checking/Savings	<u>862,764.57</u>
Accounts Receivable	
11001 · Accounts Receivable	1,488.22
Total Accounts Receivable	<u>1,488.22</u>
Total Current Assets	<u>864,252.79</u>
TOTAL ASSETS	<u>864,252.79</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant 2018	20,000.00
UR - BWSR 2017 Capacity	37,205.11
UR - BWSR 2018 Capacity	114,400.00
UR - Clean Water 2017	46,242.50
UR - Cost Share 2016	8,620.12
UR - Cost Share 2017	12,862.00
UR - Cost Share 2018	12,862.00
UR - Cost Share Buffer 2018	63,761.00
UR - Cost Share FR #2	14,900.58
UR - Cost Share FR #3	91,534.00
UR - Cost Share FR #3 B	25,000.00
UR - Targeted Watershed	177,026.26
Total 21000 · Unearned Revenue	<u>624,413.57</u>
24000 · Payroll Liabilities	
25500 · Sales Tax Payable	328.00
Total 24000 · Payroll Liabilities	<u>328.00</u>
Total Other Current Liabilities	<u>624,741.57</u>
Total Current Liabilities	<u>624,741.57</u>
Total Liabilities	624,741.57
Equity	
32000 · Retained Earnings	230,991.12
Net Income	8,520.10
Total Equity	<u>239,511.22</u>
TOTAL LIABILITIES & EQUITY	<u>864,252.79</u>

District Treasurer/Date _____