



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, May 18, 2016.

Meeting was called to order by Chair – Gieseke at 8:00 A.M.

Members Present: Chair, Robby Gieseke  
Treasurer, Eldon Brown  
Member, Bruce Hulke  
Vice Chair, John Kral - Absent  
Secretary, Pat Pehrson

Others Present:  
District Manager, Kevin Ostermann  
District Watershed Technician, Eric Miller  
Administrative Assistant, Melissa Lancaster  
District Technician, Blake Honetschlager  
District Intern, Max Rykhus  
Seven Mile Creek Watershed Coordinator, Karen Galles - Absent  
NRCS, Chris Schmidt

Upon a motion by Brown and seconded by Pehrson, it was moved to approve the agenda as presented. Ayes Brown, Hulke, Gieseke, Pehrson. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the minutes of the April 6, 2016 meeting. Ayes Brown, Hulke, Gieseke, Pehrson. Carried

Upon a motion by Hulke and seconded by Pehrson, it was moved to approve 1 paid bill for April 2016 totaling \$3,354.58 (Grants Account) and 29 paid bills for April 2016 totaling \$56,005.51 (Checking Account). Ayes Brown, Hulke, Gieseke, Pehrson. Carried

Upon a motion by Hulke and seconded by Brown, it was moved to approve the May 2016 Treasurer's Report subject to audit. Ayes Brown, Hulke, Gieseke, Pehrson. Carried

**Old Business: None**

**Cost Share:**

The District received a request from Kevin Michels TW 7(15) to enter into a contract for 7 open intake replacements on his property. Estimated cost for the project are \$5,250.00. Upon a motion

by Brown and seconded by Hulke it was moved to approve Cost-Share contract Kevin Michels TW 7(15) in the amount of \$5,250.00. Ayes Brown, Hulke, Gieseke, Pehrson. Carried

A request was presented to the Board to enter into a Cost-Share contract with Wes and Mindy Marcus CWF 26(13) for a native planting on their property. Total estimated cost is \$500.00. Upon a motion by Pehrson and seconded by Brown, it was moved to approve payment request of \$500.00 to cover seeding of the native planting. Ayes Brown, Gieseke, Hulke, Pehrson. Carried

Cost-Share Contract Flood II 2(15) for Bruce Platz Sediment Control Basin Installation is complete. Total cost of \$3,883.00, Cost Share portion \$433.00. Upon a motion by Pehrson and seconded by Hulke to pay \$433.00 from the Cost Share Flood II 2(15) with TA of \$108.25. Ayes Brown, Gieseke, Hulke, Pehrson. Carried.

Cost-Share Contract 10(14) for Paul Aasen well-sealing project is complete. Total cost of \$1,098.00, Cost-Share portion \$549.00. Upon a motion by Brown and seconded by Pehrson, to pay \$549.00 from the Cost-Share FY2014 with TA of \$137.00 for C-S contract Paul Aasen 10(14). Ayes Brown, Gieseke, Hulke, Pehrson. Carried

A request was presented to the Board to enter into a Cost-Share contract with Lorene Gardner Flood II 4(15) for installation of a water and sediment control basin and culvert replacement on her property. Estimated costs for this project are \$35,000.00. A motion was made by Brown and seconded by Pehrson to enter into a C-S agreement in the amount of \$35,000 or 100% of the total eligible cost, whichever is less. Ayes Brown, Gieseke, Hulke, Pehrson. Carried

A request was presented to the Board to enter into a Cost-Share agreement with Stuart Bruns Flood Phase II 5(15) for terraces on his property. The total estimated cost of this project is \$30,000.00. Upon a motion by Hulke and seconded by Brown, it was moved to approve this project for Stuart Bruns Flood Phase II 5(15) for the amount of \$30,000.00 or 100% of the project, whichever is less. Ayes Brown, Gieseke, Hulke, Pehrson. Carried

An amendment request was presented to the Board to extend the completion date from May 2016 to March 2017 for Cost-Share contract with Greg Mikkelson MNDOT 3(12). Upon a motion by Hulke and seconded by Brown it was moved to approve the extension. Ayes Brown, Gieseke, Hulke, Pehrson, Carried.

An amendment request was presented to the Board to extend the completion date from May 31 2016 to March 31 2017 for Cost-Share contract with Sharon Taylor MDOT 4(12). Upon a motion by Pehrson and seconded by Hulke it was moved to approve the extension. Ayes Brown, Gieseke, Hulke, Pehrson, Carried.

An amendment request was presented to the Board for Dana Michels CWF 11(13) for a reseeding on 3.6 acres of his property. Total estimated Cost-Share cost for the project is \$998.00. A motion was made by Brown and seconded by Pehrson to approve the reseeding for Michels CWF 11(13) in the amount of \$998.00. Ayes Brown, Gieseke, Hulke, Pehrson. Carried

**Elections:** It was brought up in discussion that it was time to renew terms for the Board Members. Gieseke, Hulke, and Brown are up for election.

**Area VI Meeting:** A motion was made by Hulke and seconded by Brown allowing all supervisors and staff to attend the Area VI Meeting in Winthrop on June 15<sup>th</sup>. Ayes Brown, Gieseke, Hulke, Pehrson. Carried

**Farm Bill Grant:** A request was made by the District Manager for approval to apply for the Farm Bill Grant. Upon a motion by Brown and seconded by Pehrson it was moved to approve the application. Ayes Brown, Gieseke, Hulke, Pehrson. Carried

Schmidt reported for NRCS – See attached.

**Supervisor & Staff Report:** Intern, Max Rykhus introduced himself to the Board. Ostermann gave an update on the new building plan in Gaylord.

**Next Meeting:** June 29, 2016 at 5:00 P.M.

**Adjourn:** Meeting Adjourned at 8:55 A.M.

**Approved:** June 29, 2016

Secretary \_\_\_\_\_

**NICOLLET SOIL AND WATER CONSERVATION DISTRICT**

**MONTHLY TREASURER'S REPORT**

**May 1, 2016**

<u>PROGRAM</u>	<u>CASH BAL</u> 4/1/2016	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> 4/30/2016
District Funds	\$ 119,361.96	\$ 25,484.55	\$ 35,213.46	\$ 109,633.05
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 5,179.00	\$ 0.00	\$ 5,179.00	\$ 0.00
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BWSR Capacity Grant	\$ 92,952.58	\$ 0.00	\$ 15,613.05	\$ 77,339.53
Buffer Grant	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
Close Share MNDOT	\$ 37,640.60	\$ 0.00	\$ 0.00	\$ 37,640.60
BWSR Targeted Watershed	\$ 649,959.80	\$ 27.60	\$ 3,354.58	\$ 646,632.82
Clean Water Grant 2012	- \$ 41,584.25	\$ 41,584.25	\$ 0.00	\$ 0.00
Clean Water Grant 2013	\$ 73,471.37	\$ 0.00	\$ 0.00	\$ 73,471.37
Cost-Share Work	\$ 208,011.13	\$ 0.00	\$ 0.00	\$ 208,011.13
<b>Total</b>	<b>\$ 1,164,992.19</b>	<b>\$ 67,096.40</b>	<b>\$ 59,360.09</b>	<b>\$ 1,172,728.50</b>
<b>Use of Cash</b>				
Checking Acct.	\$ 150,774.05			\$ 161,790.93
Savings Acct.	\$ 364,258.34			\$ 364,304.75
Grants Acctt.	\$ 649,959.80			\$ 646,632.82
Certificate of Deposit #2	\$ 0.00			\$ 0.00
<b>Total</b>	<b>\$ 1,164,992.19</b>			<b>\$ 1,172,728.50</b>
<b>Accounts Payable</b>				
	\$ 0.00			
<b>Accounts Receivable</b>				
		Total Net Worth		\$ 1,172,728.50
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,172,728.50</u>
May 18, 2016				
Approved			District Treasurer	