



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, May 6, 2015.

Meeting was called to order by Chair – Hulke at 5:00 P.M.

Members Present:      Chair, Bruce Hulke                                      Vice-Chair, Robby Gieseke  
                                    Secretary, John Kral    Treasurer, Pat Pehrson  
                                    Member, Eldon Brown

Others Present:      District Manager, Kevin Ostermann  
                                    District Technician, Blake Honetschlager - Absent  
                                    NRCS District Conservationist, April Sullivan  
                                    NRCS Assistant State Conservationist, Tim Wilson  
                                    Great River Greening Technician, Karen Galles  
                                    BWSR Board Conservationist, Adam Beilke – Absent

Upon a motion by Kral and seconded by Pehrson, it was moved to approve the agenda as presented. Ayes Brown, Pehrson, Hulke, Kral, Gieseke. Carried

Upon a motion by Brown and seconded by Gieseke, it was moved to approve the minutes of the April 7, 2015 meeting. Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Kral, it was moved to approve 24 paid bills for February 2015 totaling \$30,542.79. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

Upon a motion by Pehrson and seconded by Brown, it was moved to approve the May 2015 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

### **Old Business: None**

**2014 Audit:** The District is required to get the 2014 financial records audited. The staff received a bid from Peterson Company LTD in the amount of \$2,100.00. Upon a motion by Kral and seconded by Pehrson, it was moved to hire Peterson Company LTD in the amount of \$2,100.00 to completed the 2014 audit.. Ayes Brown, Gieseke, Hulke, Kral, Pehrson. Carried

### **State Cost Share:**

Cost–Share contract 8(14) for Judith Ahlstrom Wells Sealing project is completed. Landowner is requesting final payment total cost of the project was \$432.50. Upon a motion by Kral and

seconded by Pehrson, it was moved to approve a final payment of \$432.50 FY14, with TA of \$108.15 for C-S contract 8(14), for Judith Ahlstrom. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

The District received a request for cost share assistance from Mark Osborne 9(14) & 3(15) for assistance to install Water & Sediment Control Basins. Total estimated cost of \$54,000.00; cost share portion not to exceed \$8,694.00 or 75% of eligible cost, whichever is less (technical assistance \$2,173.50). Upon a motion by Gieseke and seconded by Pehrson, to allocate: \$8,694.00 from the State Cost Share Grant FY2014/2015 with TA of \$2,173.50 for C-S contract Mark Osborne 9(14) & 3(15). Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

The District received a request from cost share contact Rick Kelly 2(15) to amend his cost share contact for state date from 6/30/15 to 6/30/16 and end date of 12/31/2016. Upon a motion by Kral and seconded by Brown to amend the dates for Rick Kelly 2(15) cost share contract. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

MNDOT Cost–Share contract 2(12) for Craig Hanson structure project is completed. Landowner is requesting final payment total cost of the project \$68,070.40 a partial payment was made in 2014 in the amount of \$47,960.40. Upon a motion by Brown and seconded by Pehrson, it was moved to approve a final payment of \$20,110.00 MNDOT C-S contract 2(12), for Craig Hanson. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

Cost–Share contract CWF 8(13) for Dana Michels water control structure is partial completed. Total cost of the project to date is \$36,003.17. Upon a motion by Brown and seconded by Pehrson, it was moved to approve a partial payment of \$15,000.00 C-S contract CWF 8(13) for Dana Michels. Ayes Brown, Gieseke, Pehrson, Kral, Hulke. Carried

The District received a request for cost share assistance from Wayne Molitor F&F 1(13) for assistance to install Filter Strips. Total estimated cost of \$29,950.00. Upon a motion by Brown and seconded by Kral, it was moved to allocate \$29,950 from the Fishers and Farmers grant for C-S contract F&F 1(13) for Wayne Molitor. Ayes Brown, Gieseke, Pehrson, Kral, Hulke. Carried

The District received a request for cost share assistance from Dana Michels F&F 3(13) & CWF 11(13) for assistance to install acres of Filter Strips. Total estimated cost of \$19,500.00. Upon a motion by Gieseke and seconded by Brown, it was moved to allocate \$19,500 from the Fishers and Farmers grant & Clean Water Funds 2013 for C-S contract F&F 3(13) & CWF 11(13) for Dana Michels. Ayes Brown, Gieseke, Pehrson, Kral, Hulke. Carried

The District received a request for cost share assistance from Rodney Vanzee CWF 3(12) for assistance to install Water Drainage Management. Total estimated cost of \$25,000.00. Upon a motion by Brown and seconded by Gieseke, it was moved to allocate \$25,000 from the Clean Water Funds 2012 for C-S contract CWF 3(12) for Rodney Vanzee. Ayes Brown, Gieseke, Pehrson, Kral, Hulke. Carried

**Targeted Watershed:** Staff presented to the board information on the grant and there is money allocated for a staff person to be hired. Upon a motion by Kral and seconded by Brown, it was moved to approve the hiring of a staff person. Ayes Brown, Gieseke, Pehrson, Kral, Hulke. Carried

**See attached sheet for NRCS report. See Attached Sheet  
Staff & Other Reports:**

NRCS Assistant State Conservationist Tim Wilson reported on the closing of the office and relocation of staff, he stated that the proper procedures were not followed with the 1010 form that form is currently on the NRCS's Chiefs desk in Washington.

**Next Meeting:** June 3, 2015 at 5:00 P.M.

**Adjourn:** Upon a motion by Pehrson and seconded by Kral, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Pehrson. Carried. Meeting adjourned at 6:15 P.M.

Approved: June 17, 2015

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Secretary

**NICOLLET SOIL AND WATER CONSERVATION DISTRICT**

**MONTHLY TREASURER'S REPORT**

**May 1, 2015**

<b>PROGRAM</b>	<b>CASH BAL 4/1/2015</b>	<b>RECEIPTS</b>	<b>DISBRMS</b>	<b>CASH BAL 4/30/2015</b>
District Funds	\$ 243,921.60	\$ 10,429.79	\$ 28,767.24	\$ 225,584.15
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 5,000.00	\$ 0.00	\$ 5,000.00
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Close Share MNDOT	\$ 69,693.60	\$ 0.00	\$ 0.00	\$ 69,693.60
BWSR Targeted Watershed	\$ 0.00	\$ 863,000.00	\$ 0.00	\$ 863,000.00
Clean Water Grant 2012	\$ 20,082.41	\$ 0.00	\$ 0.00	\$ 20,082.41
Clean Water Grant 2013	\$ 258,159.16	\$ 0.00	\$ 1,775.55	\$ 256,383.61
Cost-Share Work	\$ 24,077.12	\$ 0.00	\$ 0.00	\$ 24,077.12
<b>Total</b>	<b>\$ 615,933.89</b>	<b>\$ 878,429.79</b>	<b>\$ 30,542.79</b>	<b>\$ 1,463,820.89</b>
<b>Use of Cash</b>				
Checking Acct.	\$ 252,222.99			\$ 1,100,065.15
Savings Acct.	\$ 363,710.90			\$ 363,755.74
Certificate of Deposit #1	\$ 0.00			\$ 0.00
Certificate of Deposit #2	\$ 0.00			\$ 0.00
<b>Total</b>	<b>\$ 615,933.89</b>			<b>\$ 1,463,820.89</b>
<b>Accounts Payable</b>	\$ 0.00			
<b>Accounts Receivable</b>		Total Net Worth		\$ 1,463,820.89
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,463,820.89</u>
May 6, 2015				
Approved			District Treasurer	