

## AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

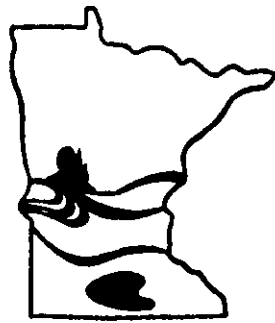
**Wednesday June 6th, 2018**

**8:30 A.M.**

424 South Minnesota Avenue

St. Peter, MN 56082

- I. Call to Order
- II. Review of agenda: Additions – Cancellations
- III. Minutes of May 2nd, 2018 Meeting
- IV. Bills Paid: May 2018
- V. Treasurer's Report: June 2018
- VI. Old Business
- VII. New Business
  1. Resolutions
  2. Vacant Supervisor Position Update
  3. Nicollet Property Update
  4. June Area VI Meeting Agenda
  5. Cost Share
  6. Hawk Creek 1WIP
- VIII. NRCS Report
- IX. Supervisor & Staff Report
- X. Other Business
- XI. Next Meeting
- XII. Adjourn



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.  
ST. PETER, MN 56082  
TELEPHONE (507) 931-2550

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue,  
St. Peter, Minnesota, June 6, 2018.

Meeting was called to order by Chair – Kral at 8:30 A.M.

Members Present: Chair, John Kral  
Treasurer, Robby Gieseke  
Secretary, Bruce Hulke  
Vice Chair, Tim Braun

Others Present:  
District Manager, Kevin Ostermann  
District Watershed/Farm Bill Technician, Eric Miller  
Administrative Assistant, Judy Beetch  
District Technician, Blake Honetschlager  
NRCS, April Sullivan – Absent  
Great River Greening, Susie Carlin  
County Commissioner, John Luepke – Absent

Upon a motion by Braun and seconded by Hulke, it was moved to approve the agenda. Ayes Gieseke, Braun, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the minutes of the May 2nd, 2018 meeting. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve 42 paid bills for May 2018 totaling \$85,144.03 (Checking Account), and 1 bill for \$23,570.00 for May 2018 (Grants Account). Ayes Braun, Gieseke, Kral, Hulke. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the June 2018 Treasurer's Reports subject to audit. Ayes Braun, Gieseke, Kral, Hulke. Carried.

**Old Business:** None

**New Business:**

**Resolutions:** None

**Vacant Supervisor Position Update:** Eric Annexstad filed for the Supervisor position for District #2. John Kral filed for District #5.

**Nicollet Property Update:** Ostermann gave an update on the progress of the Nicollet office remodel. The interior is framed, electrical and plumbing are completed, the taping should be done by Monday. The General Contractor suggested that insulation be sprayed in the ceiling. The siding on the west side was replaced due to many holes in it from the previous sign. Seamless gutters and down spouts were installed on the north side. A discussion took place regarding the possibility of a taller out-building with a 10-foot garage door and 12-foot sidewalls. It was suggested that Ostermann get pricing and decision be made at a later date.

A motion was made Gieseke and seconded by Braun to purchase signage for the new property. Ayes, Braun, Hulke, Kral, Gieseke, Carried.

**June Area VI Meeting Agenda:** The Area VI Meeting Agenda was reviewed. A motion was made by Gieseke and seconded by Hulke to allow all staff and Supervisors to attend the meeting on June 21<sup>st</sup>. A text will go out the day before to remind the Supervisors of the event. Ayes, Braun, Hulke, Kral, Gieseke, Carried.

**Cost Share:**

A request was presented to the Board for final payment for a Strip Till Contract with Erik Mann TW 23 (15). The cost for this project is \$12,984.30. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve payment in the amount of \$12,984.30. Ayes, Braun, Hulke, Kral, Gieseke, Carried.

The District received a request in the amount of \$38,000.00 that was presented to the Board for Contract TW 6(15) for a Bioreactor project for RRG Properties. Upon a motion by Braun and seconded by Gieseke, it was moved to approve assistance of \$38,000.00 for final payment for Contract TW 6(15) for RRG Properties. Ayes Braun, Hulke, Kral, Gieseke. Carried.

A request was presented to the Board for final payment for Contract TW 9 (15) with RRG Properties for Drainage Water Management. The cost for this project is \$5,433.50. Upon a motion by Gieseke and seconded by Braun, it was moved to approve assistance in the amount of \$5,433.50 for RRG Properties TW 9(15). Ayes Braun, Gieseke, Kral, Hulke. Carried.

**Hawk Creek 1W1P:** A motion was made by Hulke and seconded by Gieseke to opt out of the Hawk Creek 1W1P group. The SWCD will still be allowed to attend meetings, but will not pay to be at the meetings. Ayes Braun, Gieseke, Kral, Hulke. Carried.

**NRCS Report:** April Sullivan did not attend.

**Supervisor & Staff Report:** Hulke will attend the TSA Meeting on June 19<sup>th</sup>. Kral filed for Supervisor for District 5. Staff reported on various projects and trainings.

**Other Business:** None

**Next Meeting:** July 11th, 2018 at 8:30 A.M.

**Adjourn:** A motion was made by Gieseke and seconded by Braun to adjourn the meeting. Meeting Adjourned at 9:42 A.M. Ayes Braun, Gieseke, Kral, Hulke. Carried.

Approved: 7-11-18

Secretary Braun Hulke

Jun 1, 18

**Nicollet SWCD**  
**Monthly Treasurer's Report**  
 May 31, 2018

	May 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Nicollet County Bank	320,294.03
11000 · Nicollet County Bank Grants	177,026.26
12000 · Nicollet County Savings	365,444.28
<b>Total Checking/Savings</b>	862,764.57
<b>Accounts Receivable</b>	
11001 · Accounts Receivable	1,488.22
<b>Total Accounts Receivable</b>	1,488.22
<b>Total Current Assets</b>	864,252.79
<b>TOTAL ASSETS</b>	864,252.79
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
21000 · Unearned Revenue	
UR - Buffer Grant 2018	20,000.00
UR - BWSR 2017 Capacity	37,205.11
UR - BWSR 2018 Capacity	114,400.00
UR - Clean Water 2017	46,242.50
UR - Cost Share 2016	8,620.12
UR - Cost Share 2017	12,862.00
UR - Cost Share 2018	12,862.00
UR - Cost Share Buffer 2018	63,761.00
UR - Cost Share FR #2	14,900.58
UR - Cost Share FR #3	91,534.00
UR - Cost Share FR #3 B	25,000.00
UR - Targeted Watershed	177,026.26
<b>Total 21000 · Unearned Revenue</b>	624,413.57
24000 · Payroll Liabilities	
25500 · Sales Tax Payable	328.00
<b>Total 24000 · Payroll Liabilities</b>	328.00
<b>Total Other Current Liabilities</b>	624,741.57
<b>Total Current Liabilities</b>	624,741.57
<b>Total Liabilities</b>	624,741.57
<b>Equity</b>	
32000 · Retained Earnings	230,991.12
Net Income	8,520.10
<b>Total Equity</b>	239,511.22
<b>TOTAL LIABILITIES &amp; EQUITY</b>	864,252.79

District Treasurer/Date

