



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.
ST. PETER, MN 56082
TELEPHONE (507) 931-2550
FAX (507) 931-3792

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, June 29, 2016.

Meeting was called to order by Chair – Gieseke at 5:00 p.m.

Members Present: Chair, Robby Gieseke
Treasurer, Eldon Brown
Member, Bruce Hulke
Vice Chair, John Kral
Secretary, Pat Pehrson - Absent

Others Present:
District Manager, Kevin Ostermann
District Watershed Technician, Eric Miller
Administrative Assistant, Melissa Lancaster
District Technician, Blake Honetschlager
District Intern, Max Rykhus
Seven Mile Creek Watershed Coordinator, Karen Galles - Absent
NRCS, Chris Schmidt - Absent

Upon a motion by Hulke and seconded by Kral it was moved to approve the agenda as presented. Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the minutes of the May 18, 2016 meeting. Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Brown and seconded by Kral, it was moved to approve 1 paid bill for May 2016 totaling \$22,577.40 (Grants Account) and 31 paid bills for May 2016 totaling \$55,222.25 (Checking Account). Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Hulke and seconded by Brown, it was moved to approve the June 2016 Treasurer's Report subject to audit. Ayes Brown, Hulke, Gieseke, Kral. Carried

Old Business: None

Cost Share:

The Board received a request from staff to cancel incentive payment contract CWF 16(13) for Wayne Molitor due to having duplicate contracts in place. Upon a motion by Kral, and seconded by Brown the cancellation was approved. Ayes Brown, Hulke, Gieseke, Kral. Carried

Cost-Share contract 7(14) & 2(15) for Rick Kelley, Installation of a Terrace on his property is complete. Landowner is requesting final payment. Total cost of the project was \$6,952.47 with C-S amount of \$5,214.35 and TA of \$1,303.50. Upon a motion by Brown and seconded by Hulke it was moved to approve Cost-Share contract Rick Kelley 7(14) & 2(15) for final payment of \$5,214.35. Ayes Brown, Hulke, Gieseke, Kral. Carried

MDOT Cost-Share contract 5(12) for Brian Edmundson, Grade Control Structure is complete. Landowner is requesting final payment. Total cost of the project was \$26,748.09. Upon a motion by Hulke and seconded by Kral it was moved to approve Cost-Share Brian Edmundson MNDOT 5(12) final payment of \$26,748.09. Ayes Brown, Hulke, Gieseke, Kral. Carried

MNDOT Cost-Share contract 4(12) for Sharon Taylor, Water and Sediment Control Structure is complete. Landowner is requesting final payment. Total cost of the project was \$26,840.00. Upon a motion by Brown and seconded by Kral it was moved to approve Cost-Share Sharon Taylor MNDOT 4(12) final payment of \$26,840.00. Ayes Brown, Hulke, Gieseke, Kral. Carried

Cost-Share contract CWF 10(13) for Don Dallman Water and Sediment Control Structure is complete. Landowner is requesting final payment. Total cost of the project was \$10,810.00 with C-S payment of \$3,471.00. Upon a motion by Brown and seconded by Kral it was moved to approve Cost-Share 10(13) Don Dallman final payment of \$3,471.00. Ayes Brown, Hulke, Gieseke, Kral. Carried

The District received a partial payment request for Cost-Share contract TW 3(15) Steve & Brad Wenner for the installation of a Retention Pond and Water Control Side Inlets on their property. Total estimated cost for the project is \$55,000.00 with a partial payment request of \$25,858.53. Upon a motion by Brown and seconded by Hulke the payment of \$25,858.53 was approved. Ayes Brown, Hulke, Gieseke, Kral. Carried

Cost-Share contract CWF 24(13) for Wayne Becker, Water and Sediment Control project is complete. Total cost of the project was \$18,385.00. Upon a motion by Brown and seconded by Kral it was approved to amend Cost-Share Contract CWF 24(13) Wayne Becker to \$18,385.00 and issue final payment of \$18,385.00. Ayes Brown, Hulke, Gieseke, Kral. Carried

Cost-Share Contract TW 7(15) Kevin Michels, Open Intake Replacements is complete. Total cost of the project was \$1,750.00 with Cost-Share of \$1,312.50 or 75% of the project. Upon a motion by Brown and seconded by Kral it was approved to pay Cost-Share amount of \$1,312.50. Ayes Brown, Gieseke, Hulke, Kral. Carried.

Cost-Share Contract CWF 19(13) Don Dallman, Filter Strip Planting is complete. Landowner is requesting partial payment of \$3,450.00 with the remainder to be paid when final seeding bill is turned into the District. Upon a motion by Kral and seconded by Hulke it was approved to pay CWF 19 (13) Don Dallman \$3,450.00. Ayes Brown Gieseke, Hulke, Kral. Carried

Cost-Share Contract CWF 20(13) Wayne Molitor, Filter Strip Planting is complete. Landowner is requesting partial payment of \$8,010.00 with the remainder to be paid when final seeding bill is turned into the District. Upon a motion by Kral and seconded by Hulke it was approved to pay CWF 20(13) Wayne Molitor \$8,010.00. Ayes Brown, Gieseke, Hulke, Kral Carried.

Cost-Share Contract Charles Vogel CWF 21(13) CRP planting is complete. Landowner is requesting partial payment of \$10,761.04 with the remainder to be paid when final seeding bill is turned into the District. Upon a motion by Hulke, and seconded by Brown it was approved to pay CWF 21(13) Charles Vogel \$10, 761.04. Ayes Brown, Gieseke, Hulke, Kral. Carried

The District received a request from Dave Mogensen, Cost-Share Contract CWF 22(13) for partial incentive payment in the amount of \$40,250.00 on a Filter Strip CRP contract. Upon a motion by Hulke and seconded by Brown it was moved to approve the payment in the amount of \$40,250.00 for Dave Mogensen Cost-Share CWF 22(13). Ayes Brown, Gieseke, Hulke, Kral, Carried.

Cost-Share contract 2(16) for the Historical Society, Installation of Rain Gardens is complete. Total cost of the project is \$4,059.51 with Cost-Share of \$3,000.00. Upon a motion by Kral and seconded by Brown it was moved to approve Historical Society 2(16) in the amount of \$3,000.00. Ayes Brown, Gieseke, Hulke, Kral. Carried

BWSR Academy: Upon a motion by Kral and seconded by Brown it was approved for all staff to attend the 2016 BWSR Academy which will take place October 24-26th at Cragun's Resort in Brainerd. Ayes Brown, Gieseke, Hulke, Kral. Carried

Farm Bill Grant: A request was made by the District Manager for permission to advertise for the open position created by the Farm Bill Grant. Upon a motion by Kral and seconded by Brown it was moved to approve the advertising of this position. Ayes Brown, Gieseke, Hulke, Kral. Carried

NRCS Report: None

Supervisor & Staff Report: Hulke attended the area TSA meeting; and the Area 6 meeting in Winthrop was attended in June by Kral and Hulke.

Other Business: Eric Miller will attend a NRCS boot camp training in Nebraska July 11-29th. Expenses of the trip will be reimbursed by NACD. Upon a motion by Brown and seconded by Kral it was approved for Nicollet SWCD to pay for Miller's hours during the training. Ayes Brown, Gieseke, Hulke, Kral. Carried

Next Meeting: August 3, 2016 at 5:00 P.M.

Adjourn: Meeting Adjourned at 5:40 P.M.

Approved: August 3, 2016

Secretary _____

NICOLLET SOIL AND WATER CONSERVATION DISTRICT				
MONTHLY TREASURER'S REPORT				
June 1, 2016				
PROGRAM	CASH BAL <u>5/1/2016</u>	RECEIPTS	DISBRMS	CASH BAL <u>5/31/2016</u>
District Funds	\$ 109,633.05	\$ 89,277.69	\$ 53,995.00	\$ 144,915.74
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SWCD Service Grants	\$ 0.00	\$ 245.25	\$ 245.25	\$ 0.00
BWSR Capacity Grant	\$ 77,339.53	\$ 0.00	\$ 25,936.90	\$ 51,402.63
Buffer Grant	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
Close Share MNDOT	\$ 37,640.60	\$ 0.00	\$ 0.00	\$ 37,640.60
BWSR Targeted Watershed	\$ 646,632.82	\$ 26.61	\$ 22,577.40	\$ 624,082.03
Clean Water Grant 2012	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Clean Water Grant 2013	\$ 73,471.37	\$ 0.00	\$ 10,818.22	\$ 62,653.15
Cost-Share Work	\$ 208,011.13	\$ 0.00	\$ 1,227.25	\$ 206,783.88
Total	\$ 1,172,728.50	\$ 89,549.55	\$ 114,800.02	\$ 1,147,478.03
Use of Cash				
Checking Acct.	\$ 161,790.93			\$ 159,046.34
Savings Acct.	\$ 364,304.75			\$ 364,349.66
Grants Acctt.	\$ 646,632.82			\$ 624,082.03
Certificate of Deposit #2	\$ 0.00			\$ 0.00
Total	\$ 1,172,728.50			\$ 1,147,478.03
Accounts Payable				
	\$ 0.00			
Accounts Receivable				
	\$ 0.00	Total Net Worth		\$ 1,147,478.03
		Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,147,478.03</u>
June 29, 2016				
Approved			District Treasurer	