



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, June 6, 2012.

Meeting was called to order by Chair – Chair Brown at 6:00 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke  
Secretary, Robby Gieseke Treasurer, John Kral - Absent  
Member, Kim Olson

Others Present: District Manager, Kevin Ostermann  
District Technician, Blake Honetschlager  
NRCS District Conservationist, Jamie Rindels  
BWSR Board Conservationist, Tom Fischer

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke. Carried

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the minutes of the April 11<sup>th</sup>, 2012 meeting. Ayes Brown, Gieseke, Olson, Hulke. Carried

Upon a motion by Gieseke and seconded by Olson, it was moved to approve 18 paid bills for April 2012 totaling \$24,091.87. Ayes Brown, Gieseke, Hulke, Olson. Carried

Upon a motion by Olson and seconded by Hulke, it was moved to approve 17 paid bills for May 2012 totaling \$10,326.24. Ayes Brown, Gieseke, Hulke, Olson. Carried

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the May 2012 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson. Carried

Upon a motion by Hulke and seconded by Gieseke, it was moved to approve the June 2012 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson. Carried

### **Old Business: None**

### **State Cost Share:**

The District received a request for cost share assistance from Daryl Nosbush FR1(11) for assistance to stabilize restoration of Little Rock Creek. Total estimated cost of \$25,000.00, cost share portion not to exceed \$25,000.00 or 100% of eligible cost, whichever is less (technical

assistance \$5,000.00). Upon a motion by Gieseke and seconded by Olson, to allocate: \$25,000.00 from the Flood Relief Cost Share FY2011 with TA of \$5,000.00 for C-S contract Daryl Nosbush FR1(11). Ayes Brown, Gieseke, Olson, Hulke. Carried

Cost–Share contract 4(10) for Dean Runck farmstead windbreak project is complete. Total cost of the project is \$4,427.34. Upon a motion by Hulke and seconded by Gieseke, it was moved to approve a payment of \$1,600.00 FY10 for C-S contract 4(10) and Technical Assistance of \$400.00 FY10, for Dean Runck. Ayes Brown, Gieseke, Olson, Hulke. Carried

Cost–Share contract 3(11) for Randy Frauendienst farmstead windbreak project is complete. Total cost of the project is \$4,401.61. Upon a motion by Hulke and seconded by Gieseke, it was moved to approve a payment of \$2,300.00 FY11 for C-S contract 3(11) and Technical Assistance of \$524.00 FY11, for Randy Frauendienst. Ayes Brown, Gieseke, Olson, Hulke. Carried

Cost–Share contract 5(10) for Jeremy Walter farmstead windbreak project is complete. Total cost of the project is \$929.81. Upon a motion by Gieseke and seconded by Olson, it was moved to approve a payment of \$600.00 FY10 for C-S contract 5(10) and Technical Assistance of \$109.39 FY10, for Jeremy Walter. Ayes Brown, Gieseke, Olson, Hulke. Carried

**2011 Financial Audit:** The Staff presented to the board a bid in the amount of \$1,950.00 from James Maiser CPA to complete the 2011 audit of the financials of the District. Upon a motion by Hulke and seconded by Olson, it was moved to enter into the agreement with James Maiser CPA to complete the audit for 2011. Ayes Brown, Gieseke, Hulke, Olson. Carried

**319 PCA Grant Update:** The District Manager updated the board on the interviewing process and he is working on with Great River Greening to get a position in the SWCD office. Upon a motion by Gieseke and seconded by Olson, it was moved to authorize the District Manager to purchase software and computer for the new position. Ayes Brown, Gieseke, Hulke, Olson. Carried

**2013 Budget:** Ostermann presented to the board the 2013 Budget for approval. Upon a motion by Hulke and seconded by Gieseke, it was moved to submit the 2013 Budget to the Nicollet County Commissioners for approval. Ayes Brown, Gieseke, Hulke, Olson. Carried

**Nicollet County Fair Board Donation:** Upon a motion by Hulke and seconded by Olson, it was moved to send a donation in the amount of \$200.00 to the Nicollet County Fair Board for use of the building. Ayes Brown, Gieseke, Hulke, Olson. Carried

**Area 6 Meeting June 20<sup>th</sup>, 2012:** The District will be hosting the Area 6 meeting at New Sweden Dairy to see if there training room is open that day to host the meeting. Upon a motion by Gieseke and seconded by Hulke, it was moved to allow supervisors and staff to attend. Ayes Brown, Gieseke, Hulke, Olson. Carried

**Tour Evergreen Nursery, Sturgeon Bay WI:** The staff presented information on Evergreen Nursery with the possibility to order potted stock from them and would authorization to make a trip out there to get a nursery tour. Upon a motion by Gieseke and seconded by Olson, it was moved to authorize staff to travel to Evergreen Nursery and cover all expenses. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**2012 Nicollet County Fair Booth:** The staff presented information on upcoming Nicollet County Fair booth in August. Upon a motion by Olson and seconded by Hulke, it was moved to authorize staff purchase some promotional items to be handed out at the fair. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**2014-15 Biennial Budget Request to BWSR:** The District Manager presented information on budget request that his is putting together for BWSR. Upon a motion by Olson and seconded by Hulke, it was moved to authorize the District Manager to submit the request upon completion. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**Natural Resource Conservation Service Report (NRCS):** See Attached Sheet

**Staff & Other Reports:**

Hulke reported on the upcoming South Central Technical Service Area meeting to be held on June 26<sup>th</sup>.

**Next Meeting:** July 11, 2012 at 6:00 P.M.

**Adjourn:** Upon a motion by Hulke and seconded by Olson, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Olson. Carried. Meeting adjourned at 7:15 P.M.

Approved: August 1, 2012

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Secretary

# NICOLLET SOIL AND WATER CONSERVATION DISTRICT

## MONTHLY TREASURER'S REPORT

May 1, 2012

<u>PROGRAM</u>	<u>CASH BAL</u> <u>4/1/2012</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>4/30/2012</u>
District Funds	\$ 90,186.93	\$ 9,282.74	\$ 24,091.87	\$ 75,377.80
Certificate of Deposit#1	\$162,727.55	\$ 0.00	\$ 0.00	\$162,727.55
Certificate of Deposit#2	\$102,010.03	\$ 0.00	\$ 0.00	\$102,010.03
County Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SWCD Service Grants	\$ 3,997.00	\$ 0.00	\$ 0.00	\$ 3,997.00
Cost-Share MNDOT	\$ 0.00	\$ 192,900.00	\$ 0.00	\$192,900.00
Clean Water Grant	\$ 0.00	\$ 43,250.00	\$ 0.00	\$ 43,250.00
Cost-Share Work	<u>\$ 45,163.39</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 45,163.39</u>
<b>Total</b>	<b>\$404,084.90</b>	<b>\$ 245,432.74</b>	<b>\$ 24,091.87</b>	<b>\$625,425.77</b>

### Use of Cash

Checking Acct.	\$ 44,925.06	\$266,246.53
Savings Acct.	\$ 94,422.26	\$ 94,441.66
Certificate of Deposit#1	\$162,727.55	\$162,727.55
Certificate of Deposit#2	\$102,010.03	\$102,010.03
<b>Total</b>	<u><b>\$404,084.90</b></u>	<u><b>\$625,425.77</b></u>

### Accounts Payable

\$ 0.00

### Accounts Receivable

\$ 5,000.94

Total Net

Worth

\$625,425.77

Accts. Payable

\$ 0.00

Accts. Receivable

\$ 5,000.94

Actual Net Worth

**\$630,426.71**

June 6, 2012

Approved

District Treasurer

# NICOLLET SOIL AND WATER CONSERVATION DISTRICT

## MONTHLY TREASURER'S REPORT

June 1, 2012

<u>PROGRAM</u>	<u>CASH BAL</u> <u>5/1/2012</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>5/30/2012</u>
District Funds	\$ 75,377.80	\$107,905.20	\$ 10,326.24	\$172,956.76
Certificate of Deposit #1	\$162,727.55	\$ 0.00	\$ 0.00	\$162,727.55
Certificate of Deposit #2	\$102,010.03	\$ 1,052.16	\$103,062.19	\$ 0.00
County Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SWCD Service Grants	\$ 3,997.00	\$ 0.00	\$ 0.00	\$ 3,997.00
Cost-Share MNDOT	\$192,900.00	\$ 0.00	\$ 0.00	\$192,900.00
Clean Water Grant	\$ 43,250.00	\$ 0.00	\$ 0.00	\$ 43,250.00
Cost-Share Work	<u>\$ 45,163.39</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 45,163.39</u>
<b>Total</b>	<b>\$625,425.77</b>	<b>\$108,957.36</b>	<b>\$113,388.43</b>	<b>\$620,994.70</b>

### Use of Cash

Checking Acct.	\$266,246.53	\$260,741.84
Savings Acct.	\$ 94,441.66	\$197,525.31
Certificate of Deposit #1	\$162,727.55	\$162,727.55
Certificate of Deposit #2	\$102,010.03	\$ 0.00
<b>Total</b>	<b><u>\$523,415.74</u></b>	<b><u>\$620,994.70</u></b>

### Accounts Payable

\$ 0.00

### Accounts Receivable

\$ 0.00

Total Net Worth	\$620,994.70
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
Actual Net Worth	<u>\$620,994.70</u>

June 6, 2012  
Approved

District Treasurer