

## AGENDA

### NICOLLET SOIL AND WATER CONSERVATION DISTRICT

**Wednesday January 9th, 2019**

**8:30 A.M.**

501 7<sup>th</sup> Street

Nicollet, MN 56074

- I. Call to Order
- II. Oath of Office
- III. Review of agenda: Additions – Cancellations
- IV. Minutes of December 12th, 2018 Meeting
- V. Bills Paid: December 2018
- VI. Treasurer's Report: January 2019
- VII. Old Business
- VIII. New Business
  1. Board Reorganization
  2. 2019 Committee Assignments/2019 Meeting Dates
  3. 2019 Mileage Rate
  4. Authorization to Sign Checks
  5. Official Depository
  6. MCIT Renewals/MASWCD 2019 Dues
  7. Minnesota Conservation Volunteer Donation
  8. Area VI MASWCD Chairs Meeting, Jan. 30, 2019, DNR Office, New Ulm
  9. Garage Bids
  10. Monitoring Plan for Buffer Compliance
  11. Cost Share
- IX. NRCS Report
- X. Supervisor & Staff Report
- XI. Other Business
- XII. Next Meeting
- XIII. Adjourn

Jan 8, 19

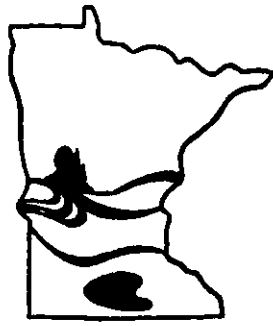
# Nicollet SWCD Monthly Treasurer's Report December 31, 2018

	<u>Dec 31, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
10000 · Nicollet County Bank	31,086.22
11000 · Nicollet County Bank Grants	2,038.11
12000 · Nicollet County Savings	274,563.24
Total Checking/Savings	<u>307,687.57</u>
Total Current Assets	<u>307,687.57</u>
<b>TOTAL ASSETS</b>	<u><u>307,687.57</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	20,000.00
UR - BWSR 2018 Capacity	102,298.36
UR - BWSR 2019 Capacity	100,000.00
UR - Clean Water 2017	29,274.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2019	6,455.27
UR - Cost Share Buffer 2018	60,894.00
UR - Targeted Watershed	-177,261.89
Total 21000 · Unearned Revenue	<u>160,884.24</u>
Total Other Current Liabilities	<u>160,884.24</u>
Total Current Liabilities	<u>160,884.24</u>
Total Liabilities	<u>160,884.24</u>
Equity	
32000 · Retained Earnings	230,968.08
Net Income	-84,164.75
Total Equity	<u>146,803.33</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>307,687.57</u></u>

District Treasurer/Date

*Robby B. Giesch*

1-9-2019



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7<sup>th</sup> Street, PO Box 457  
Nicollet, MN 56074  
TELEPHONE (507) 232-2550

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7<sup>th</sup> Street, Nicollet, Minnesota,  
January 9th, 2019.

Meeting was called to order by Chair – Kral at 8:30 A.M.

Members Present:     Chair, John Kral  
                              Vice Chair, Tim Braun  
                              Treasurer, Robby Gieseke  
                              Secretary, Bruce Hulke  
                              Member, Eric Annexstad

Others Present:       District Manager, Kevin Ostermann  
                              District Watershed/Farm Bill Technician, Eric Miller  
                              Administrative Assistant, Judy Beetch  
                              District Technician, Blake Honetschlager  
                              NRCS, April Sullivan  
                              Great River Greening, Susie Carlin – Absent  
                              County Commissioner, John Luepke

Board Members, John Kral and Eric Annexstad signed the Oath of Office.

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the agenda. Ayes Gieseke, Braun, Kral, Hulke, Annexstad. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the minutes of the December 12th, 2018 meeting with 1 change. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve 49 paid bills for December 2018 totaling \$128,866.11 (Checking Account), and 2 paid bills for December in the amount of \$62,203.87 (Grants Account). Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Upon a motion by Braun and seconded by Hulke, it was moved to approve the January 2019 Treasurer's Report, subject to audit. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**Old Business:**

**New Business:**

**Board Reorganization:** Upon a motion by Hulke and seconded by Braun, it was moved to approve the Board positions as stated: John Kral as Chair, Tim Braun as Vice Chair, Robby Gieseke as Treasurer, Bruce Hulke as Secretary and Eric Annexstad as Member. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**2019 Committee Assignments:** Upon a motion by Braun and seconded by Gieseke, it was moved to accept the 2019 Committee Assignments. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

### 2019 Committee Assignments

<u>Committee</u>	<u>Alternate</u>		<u>Meetings</u>
South Central SWCD TSA	Bruce Hulke	Robby Gieseke	Quarterly
Personnel Committee	John Kral	Robby Gieseke	Once a Year
Nicollet County Water Task Force	John Kral	Robby Gieseke	Quarterly
Legislative	Robby Gieseke	Eric Annexstad	
RIM Screening Committee	John Kral		Once a Year
Budget Committee	Tim Braun	Robby Gieseke	Once a Year
EQIP Committee	Eric Annexstad	Robby Gieseke	Once a Year

**2019 Meeting Dates:** Upon a motion made by Gieseke and seconded by Hulke, it was moved to accept the 2019 Meeting Dates to be held the first Wednesday of the month (with the exception of the July meeting) at 8:30 am. Ayes Brown, Gieseke, Hulke, Kral, Annexstad. Carried.

### 2019 Nicollet Board Meeting Dates

January 9th	July 10th
February 6th	August 7th
March 6th	September 4th
April 3rd	October 2nd
May 1st	November 6th
June 5th	December 4th

**2019 IRS Mileage Rate:** The District received notice that the IRS Mileage Rate will be changed to 58 cents/mile, up from 54.5 cents/mile in 2018. Upon a motion by Braun and seconded by Hulke, it was moved to change the mileage rate to 58 cents/mile effective 01-09-2019. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**Authorization to Sign Checks:** Currently Braun, Ostermann & Honetschlager are authorized to sign checks. Upon a motion by Hulke and seconded by Gieseke, it was moved to continue to give Braun, Ostermann and Honetschlager authority to sign checks. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**Official Depository:** Currently, Nicollet County Bank is the official depository. Upon a motion by Annexstad and seconded by Gieseke, it was moved to name Nicollet County Bank as the official Depository for 2019. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**MCIT Renewal:** The District received and reviewed the invoices for insurance coverage through the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums due is \$9,970.00 which includes \$513.00 for a 2017 Worker's Compensation Audit. Upon a motion by Braun and seconded by Gieseke, it was moved to approve this amount. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

**2019 MASWCD Dues:** The District received an invoice for the 2019 MASWCD Dues in the amount of \$3,837.82. Upon a motion by Hulke and seconded by Braun, it was moved to approve this payment. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**MN Conservation Volunteer Donation:** The District received a request for a donation to the MN Conservation Volunteer, a publication put out by the DNR which Board Members receive monthly. It was decided to increase the donation to \$150.00, up from \$100.00 last year, due to the addition of a subscription. Upon a motion by Braun and seconded by Hulke, it was moved to approve the donation. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**Area VI MASWCD Chair's Meeting, Jan. 30:** A motion was made by Hulke and seconded by Annexstad, to approve Kral attend the MASWCD Chair's Meeting in New Ulm on Jan. 30, 2019. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**Garage Bids:** Ostermann reported that he is waiting on 2 more bids for the garage; he has received one. A motion was made by Gieseke and seconded by Hulke to table this discussion. A special meeting may be called, or February meeting moved up, so the District can make decisions and get on contractor's lists. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**Monitoring Plan for Buffer Compliance:** The Board reviewed the Nicollet SWCD Monitoring Plan for Buffer Compliance Tracking. Annexstad motioned and Braun seconded approval of the afore mentioned plan. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

#### **Cost Share:**

Upon request, the Board approved final payment on RIM Construction of 2 wetlands, Gerald Peichel Contract 52-01-12-02. The total construction cost was \$23,614.52, with final payment of \$5,903.63, all of which will be paid by the state. A motion was made by Hulke and seconded by Gieseke for final payment on Gerald Peichel Rim Construction Contract 52-01-12-02. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

A request was presented to the Board for final payment on DWM Repair TW 30(15) with Chuck Peters for repair/installation of 2 water gates. Cost of the project is \$8,410.15. Upon a motion by Braun and seconded by Gieseke, it was moved to approve final payment for \$8,410.15 on Chuck Peters DWM Repair TW 30(15). Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

A request was presented to the Board for final payment on Cover Crop Incentive TW 28(15) with Nick Peters for cover crop installation on his property. Cost of the project is \$24,540.00, which entails 818 acres at \$10.00 per acre for 3 years. Upon a motion by Gieseke and seconded by Braun, Gieseke, it was moved to approve final payment for \$24,540.00 on Nick Peters Cover Crop Incentive TW 28(15). Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

A request was presented to the Board to amend Cover Crop Incentive TW 22 (15) with Dave Mogensen, to change the final payment from \$19,800.00 to \$6,600.00, due to the addition of EQIP funding that was added. A motion was made by Hulke and seconded by Braun to amend Cover Crop Incentive TW 22 (15) with Dave Mogensen. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

A request was presented to the Board for final payment on Cover Crop Incentive 22(15) with Dave Mogensen for cover crop installation on his property. Cost of the project is \$6,600.00 which entails 220 acres at \$10.00 per acre for 3 years. Upon a motion by Braun and seconded by Gieseke, it was moved to approve final payment for \$6,600.00 on Dave Mogensen Cover Crop Incentive 22 (15). Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

A request was presented to the Board for final payment on Buffer Cost-Share Contract 34(18) with Dan Wendinger for buffer installation on his property. Cost of the project is \$300.00 and technical assistance of \$75.00. Upon a motion by Hulke and seconded by Annexstad, it was moved to approve final payment for \$300.00 or 100% of the total cost of the 1 acre that was seeded for Buffer Cost-Share Contract 34(18) with Dan Wendinger. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

A request was presented to the Board for final payment on Buffer Cost-Share Contract 8(18) with Tim Waibel for buffer installation on his property. Cost of the project is \$1,017.00 and technical assistance of \$254.25. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve final payment for \$1,017.00 or 100% of the total cost of the 3.39 acres that were seeded for Buffer Cost-Share Contract 8(18) with Tim Waibel. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

**NRCS Report:** April Sullivan gave a report. See attached.

**Supervisor & Staff Report:** Staff reported on various projects and trainings.

**Other Business:** None

**Next Meeting:** February 6th, 2019 at 8:30 A.M.

**Adjourn:** A motion was made by Braun and seconded by Hulke to adjourn the meeting. Meeting Adjourned at 9:57 A.M.

**Approved:** \_\_\_\_\_

Secretary Braun Hulke

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# Nicollet SWCD Monitoring Plan for Buffer Compliance Tracking

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## ❖ COMPLIANCE TRACKING OF ALL PARCELS SUBJECT TO THE BUFFER LAW

- All parcels in the county are to be reviewed within 3-year timeframes.
  - Review 1/3 of parcels in Nicollet County each year (see map below).

## ❖ RANDOM SPOT CHECKS

- Random spot checks will be done in addition to the tracking of all parcels within a 3-year span. These checks may be conducted via aerial photo review, or on-site review depending on availability of updated aerial photos, and ability to access parcels. A combination of aerial photo reviews and on-site reviews will be used
  - The SWCD will conduct 20 parcel reviews per year on parcels outside of the scheduled area.
  - We will review parcels that were previously non-compliant more often.
  - We will review parcels with alternative practices once within the 3-year timeframe.
  - We will review parcels enrolled in CRP to ensure they are maintaining the width required.

## ❖ PROCESS TO HANDLE COMPLAINTS

- The Nicollet SWCD determines buffer compliance in the county. When Nicollet County Property Services receives a complaint about potential non-compliance, they will contact the SWCD.
  - Some parcels may be in a conservation program and/or have alternative practices approved.
  - Some parcels could be managed and have approved rotational planting approved, or reestablishment occurring.
  - Parcels on a system that has gone through a redetermination of ditch benefits, will be monitored by the Nicollet County Ditch Authority for compliance.

