



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.  
ST. PETER, MN 56082  
TELEPHONE (507) 931-2550  
FAX (507) 931-3792

# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, January 8, 2014.

Meeting was called to order by Chair – Chair Brown at 5:15 P.M.

Members Present: Chair, Eldon Brown Vice-Chair, Bruce Hulke  
Secretary, Robby Gieseke Treasurer, John Kral  
Member, Kim Olson

Others Present: District Manager, Kevin Ostermann  
District Technician, Blake Honetschlager  
NRCS District Conservationist, Jamie Rindels  
Great River Greening Technician, Karen Galles  
NRCS Assistant Conservationist, Tim Wilson

Upon a motion by Kral and seconded by Hulke, it was moved to approve the agenda as presented. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Gieseke and seconded by Olson, it was moved to approve the minutes of the December 11<sup>th</sup>, 2013 meeting. Ayes Brown, Gieseke, Olson, Hulke, Kral. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve 35 paid bills for December 2013 totaling \$107,561.67. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the January 2014 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Olson, Kral. Carried

### **Old Business: None**

**Board Reorganization:** Upon a motion by Gieseke and seconded by Olson, it was moved to reorganize District positions as follows: Hulke, Chair; Gieseke, Vice- Chair; Kral, Secretary; Olson, Treasurer; Brown Member. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

New Chair Hulke took over the meeting.

**2014 Committee Assignments:** Upon a motion made by Brown and seconded by Kral, it was moved to accept the 2014 Committee Assignments. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

## 2014 Committee Assignments

<u>Committee</u>		<u>Alternate</u>	<u>Meetings</u>
South Central SWCD TSA	Bruce Hulke	Eldon Brown	Quarterly
Personal Committee	Bruce Hulke	Eldon Brown	Once a Year
Nicollet County Water Task Force	John Kral	Eldon Brown	Quarterly
Legislative	Robby Gieseke	Kim Olson	
Sib/Nic Office	Robby Gieseke	Eldon Brown	
RIM Screening Committee	John Kral	Eldon Brown	Once a Year
Budget Committee	Eldon Brown	Robby Gieseke	Once a Year
EQIP Committee	Kim Olson	Eldon Brown	Once a Year

**IRS Mileage:** The District received notice that the IRS Mileage Rate will be changed to 56 cents/mile. Upon a motion by Brown and seconded by Gieseke, it was moved to change the mileage rate to 56 cents/mile effective 1-8-14. Ayes Brown, Olson, Gieseke, Hulke, Kral. Carried

**Authorization to Sign Checks:** Currently Brown, Ostermann, & Honetschlager are authorized to sign checks. Upon a motion by Kral and seconded by Olson, it was moved to authorize Brown, Ostermann & Honetschlager to sign checks. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**Official Depository:** Currently Nicollet County Bank is the official depository. Upon a motion by Brown and seconded by Olson, it was moved to name Nicollet County Bank as the official Depository for 2014. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**MCIT Renewal:** The District received invoices for insurance coverage thru the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums are \$5,026.00. Upon a motion by Kral and seconded by Gieseke, it was moved pay the insurance premiums in the amount of \$5,026.00. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**MASWCD Dues:** The District received its 2014 membership invoice from the Minnesota Association of Soil and Water Conservation Districts (MASWCD). Total dues for 2014 are \$2,866.50. Upon a motion by Kral and seconded by Brown, it was moved to pay the 2014 dues to MASWCD in the amount of \$2,866.50. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**Employee Wages:** The personnel committee recommended to the board to give employees a 2% COLA increase along with a 2.5% merit increase to follow what the Nicollet County Board approved on December 17<sup>th</sup>, 2013. Upon a motion by Brown and seconded by Kral, it was moved follow what the Nicollet County Board did on December 17<sup>th</sup>. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**Chairperson's Meeting:** The annual Chairperson's meeting will take place on January 22<sup>nd</sup>, 2014 at the New Ulm Pizza Ranch Library. Upon a motion by Brown and seconded by Gieseke, it was moved to allow supervisors & Staff to attend. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried

**Supervisors per Diem Rates:** The rates for supervisors were discussed the current rate is \$75 per day for meetings. Upon a motion by Gieseke and seconded by Olson, it was moved to keep the rate the same for 2014. Ayes Brown, Hulke, Gieseke, Olson, Kral. Carried

**Staff & Other Reports:**

Galles - reported on the 7-mile creek projects

Brown – Gieseke reported on meeting held about co-location of Nicollet/Sibley SWCD's

Hulke – reported on the South Central Technical Service Area meeting.

**Next Meeting:** February 5, 2014 at 5:00 P.M.

**Adjourn:** Upon a motion by Gieseke and seconded by Olson, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Olson. Carried. Meeting adjourned at 6:05 P.M.

Approved: March 12, 2014

\_\_\_\_\_  
Secretary

**NICOLLET SOIL AND WATER CONSERVATION DISTRICT**

**MONTHLY TREASURER'S REPORT**

**January 1, 2014**

<u>PROGRAM</u>	<u>CASH BAL</u> <u>12/1/2014</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>CASH BAL</u> <u>12/31/2014</u>
District Funds	\$ 216,866.43	\$ 190.79	\$ 36,482.88	\$ 180,574.34
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 33,348.32	\$ 0.00	\$ 7,729.36	\$ 25,618.96
SWCD Service Grants	\$ 0.00	\$ 8,000.00	\$ 8,000.00	\$ 0.00
Close Share MNDOT	\$ 131,554.00	\$ 0.00	\$ 6,000.00	\$ 125,554.00
BWSR Side Inlet Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Clean Water Grant 2012	\$ 31,793.13	\$ 0.00	\$ 4,599.76	\$ 27,193.37
Clean Water Grant 2013	\$ 335,642.70	\$ 0.00	\$ 44,749.67	\$ 290,893.03
Cost-Share Work	<u>\$ 465.58</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 465.58</u>
<b>Total</b>	<b>\$ 749,670.16</b>	<b>\$ 8,190.79</b>	<b>\$ 107,561.67</b>	<b>\$ 650,299.28</b>

**Use of Cash**

Checking Acct.	\$ 386,684.91	\$ 287,267.79
Savings Acct.	\$ 362,985.25	\$ 363,031.49
Certificate of Deposit #1	\$ 0.00	\$ 0.00
Certificate of Deposit #2	\$ 0.00	\$ 0.00
<b>Total</b>	<u><b>\$ 749,670.16</b></u>	<u><b>\$ 650,299.28</b></u>

**Accounts Payable**

\$ 0.00

**Accounts Receivable**

\$ 0.00

Total Net Worth	\$ 650,299.28
Accts. Payable	\$ 0.00
Accts. Receivable	\$ 0.00
<b>Actual Net Worth</b>	<u><b>\$ 650,299.28</b></u>

January 8, 2014

Approved

District Treasurer