



## NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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# MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, August 11, 2015.

Meeting was called to order by Chair – Hulke at 5:30 P.M.

Members Present:      Chair, Bruce Hulke                                      Vice-Chair, Robby Gieseke  
                                    Secretary, John Kral    Treasurer, Pat Pehrson  
                                    Member, Eldon Brown

Others Present:      District Manager, Kevin Ostermann  
                                    District Technician, Blake Honetschlager  
                                    NRCS, April Sullivan  
                                    State Representative – Clark Johnson  
                                    BWSR Board Conservationist, Adam Beilke – Absent

Upon a motion by Gieseke and seconded by Kral, it was moved to approve the agenda as presented. Ayes Brown, Pehrson, Hulke, Kral, Gieseke. Carried

Upon a motion by Brown and seconded by Pehrson, it was moved to approve the minutes of the June 17, 2015 meeting. Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

Upon a motion by Pehrson and seconded by Brown, it was moved to approve 31 paid bills for June 2015 totaling \$24,375.25. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

Upon a motion by Kral and seconded by Gieseke, it was moved to approve 18 paid bills for July 2015 totaling \$13,677.51. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

Upon a motion by Gieseke and seconded by Pehrson, it was moved to approve the July 2015 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

Upon a motion by Brown and seconded by Pehrson, it was moved to approve the August 2015 Treasurer's Report subject to audit. Ayes Brown, Gieseke, Hulke, Pehrson, Kral. Carried

**Old Business: None**

**Nicollet County Fair Board Donation:** Upon a motion by Gieseke and seconded by Brown, it was moved to send a donation in the amount of \$200.00 to the Nicollet County Fair Board for use of the building. Ayes Brown, Gieseke, Hulke, Kral, Pehrson. Carried

**State Cost Share:**

Fishers & Farmers Cost–Share Contract 1(13) for Wayne Molitor filter strip project is completed. Total cost of the project is \$2,179.00 with an incentive payment of \$24,600.00. Upon a motion by Gieseke and seconded by Brown, it was moved to approve a payment of \$2,179.00 for seeding and a \$24,600.00 incentive payment. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

Fishers & Farmers Cost–Share Contract 2(13) for Bruce Erkel filter strip project is completed. Total cost of the project is \$243.00 with an incentive payment of \$2,250.00. Upon a motion by Gieseke and seconded by Brown, it was moved to approve a payment of \$243.00 for seeding and a \$2,250.00 incentive payment. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

Fishers & Farmers Cost–Share Contract 3(13) for Dana Michels filter strip project is completed. Total cost of the project is \$998.00 with an incentive payment of \$10,800.00. Upon a motion by Brown and seconded by Kral, it was moved to approve a payment of \$998.00 for seeding and a \$10,800.00 incentive payment. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

Cost–Share contract TW 1(15) for Kevin Michels Ag Waste closure is completed. Landowner is requesting final payment total cost of the project was \$1,000.00. Upon a motion by Pehrson and seconded by Brown, it was moved to approve a final payment of \$478.00 from the 2015 Targeted Watershed Grant for C-S contract TW 1(15), for Kevin Michels. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

The 7-Mile Creek Smart Ditch repair project has been completed. Upon a motion by Brown and seconded by Pehrson, it was moved to approve a final payment of \$15,062.00 from the 2012 Clean Water Funds Grant for the 7-Mile Creek Smart Ditch repair. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

The District received a request for cost share assistance from Greg Mikkelson MNDOT 3(12) for assistance to install a water control structure under the MNDOT Grant. Total estimated cost of \$20,000.00. Upon a motion by Brown and seconded by Pehrson, to allocate: \$20,000.00 from the MNDOT Cost Share FY2012 for C-S contract Greg Mikkelson MNDOT 3(12). Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

The District received a request for cost share assistance from Sharon Taylor MNDOT 4(12) for assistance to install a water control structure under the MNDOT Grant. Total estimated cost of \$50,000.00. Upon a motion by Kral and seconded by Gieseke, to allocate: \$50,000.00 from the MNDOT Cost Share FY2012 for C-S contract Sharon Taylor MNDOT 4(12). Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

The District received a request for cost share assistance from Brian Edmundson MNDOT 3(12) for assistance to install a water control structure under the MNDOT Grant. Total estimated cost of \$29,000.00. Upon a motion by Pehrson and seconded by Kral, to allocate: \$29,000.00 from the MNDOT Cost Share FY2012 for C-S contract Brian Edmundson MNDOT 5(12). Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

**BWSR Academy:** Upon a motion by Kral and seconded by Pehrson, it was moved to allow staff to attend the BWSR Academy held at Breezy Point October 27-29. Upon a motion by Kral and seconded by Pehrson, it was moved to allow staff to attend. Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

**New Vehicle Discussion:** Staff and Supervisors discussed the need for another vehicle. After discussion about sales tax exempt status for the District the Manager will look into this and bring back to the next meeting.

**Space Needs:** Ostermann updated the board on the space needs of the combination of both Nicollet and Sibley Counties. Upon a motion by Brown and seconded by Kral, it was moved to advertise for space to accommodate both Nicollet and Sibley SWCD Offices. Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

**SWCD Governance 101:** Upon a motion by Brown and seconded by Gieseke, it was moved to allow supervisors and staff to attend the SWCD Governance 101 held in St. Cloud on September 16-17. Upon a motion by Brown and seconded by Gieseke, it was moved to allow supervisors and staff to attend. Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

**2016 Budget:** Ostermann reviewed the 2016 budget with the Supervisors.

**FY 2016 General Services Grant Agreement:** The staff presented the FY 2016 BWSR General Services Grant Agreement. General Services \$19,224.00, Cost Share \$12,862.00, RIM Services \$3,988.00, Total Grant Agreement: \$36,074.00. Upon a motion by Gieseke and seconded by Brown, it was moved to enter into the grant agreement which will total \$36,074.00. Ayes Brown, Gieseke, Pehrson, Hulke, Kral. Carried

**7-Mile Creek Targeted Watershed:** The manager presented to the board the agreement between the SWCD and Great River Greening. Upon a motion by Kral and seconded by Pehrson, it was moved to enter into the agreement with Great River Greening. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

**Staffing Needs:** Ostermann presented to the board that the staffing needs at the present time for Nicollet and Sibley Counties are for administrative assistant and engineer. Upon a motion by Brown and seconded by Pehrson, it was moved to have the manager work on job descriptions for these positions and forward them onto the county to get classified in Nicollet County pay system. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

**7-Mile Creek Targeted Watershed Policy:** Upon a motion by Brown and seconded by Pehrson, it was moved to adopted the following policy. Ayes Brown, Gieseke, Kral, Hulke, Pehrson. Carried

**Seven Mile Creek Watershed Program Policy on Filter Strip Incentives**

**Landowners enrolling into USDA FSA CRP Program:**

Landowners who enroll land in filter strip programs through CRP will receive grant-funded incentives to achieve a total land rental rate of \$400/acre/year. The amount of the incentive payment will be based on the rental rate offered by CRP, and is not to exceed \$200/acre/year.

For example: If a landowner receives a CRP rental rate of \$280/acre/year. The incentive payment will be \$400/acre/yr - \$280/acre/yr = \$120/acre/year. This will be paid as a one-time, up-front payment.

**Landowners not enrolling into USDA FSA CRP Program:**

If a landowner does not wish to enroll land into CRP, previous policy on filter strips applies - \$300/acre/year with a \$50/acre/year landowner in-kind contribution.

The Seven Mile Creek Watershed Program filter strip program is contingent upon the availability of dedicated filter strip funding through grants to the Seven Mile Creek watershed program (i.e. Clean Water Assistance Grant 2013, Targeted Watershed Demonstration Grant). Once these and any future dedicated filter strip program funds are depleted the incentive program will lapse until additional funds are secured.

**Date Approved:** August 11, 2015

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**Bruce Hulke, SWCD Board Chair**

**See attached sheet for NRCS report. See Attached Sheet  
Staff & Other Reports:**

Rep. Clark Johnson gave a report on the legislative activities and thank the staff and supervisors for all their work on conservation projects.

**Next Meeting:** September 9, 2015 at 5:30 P.M.

**Adjourn:** Upon a motion by Gieseke and seconded by Brown, it was moved to adjourn the meeting. Ayes Brown, Gieseke, Hulke, Kral, Pehrson. Carried. Meeting adjourned at 7:15 P.M.

Approved: September 9, 2015

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Secretary

<b>NICOLLET SOIL AND WATER CONSERVATION DISTRICT</b>				
<b>MONTHLY TREASURER'S REPORT</b>				
<b>July 1, 2015</b>				
<b><u>PROGRAM</u></b>	<b><u>CASH BAL</u></b> <b><u>6/1/2015</u></b>	<b><u>RECEIPTS</u></b>	<b><u>DISBRMS</u></b>	<b><u>CASH BAL</u></b> <b><u>6/30/2015</u></b>
District Funds	\$ 214,453.91	\$ 11,685.58	\$ 20,801.73	\$ 205,337.76
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Close Share MNDOT	\$ 49,583.60	\$ 0.00	\$ 0.00	\$ 49,583.60
BWSR Targeted Watershed	\$ 862,845.82	\$ 35.46	\$ 0.00	\$ 862,881.28
Clean Water Grant 2012	\$ 20,082.41	\$ 0.00	\$ 0.00	\$ 20,082.41
Clean Water Grant 2013	\$ 241,383.61	\$ 0.00	\$ 3,573.52	\$ 237,810.09
Cost-Share Work	\$ 23,536.49	\$ 0.00	\$ 0.00	\$ 23,536.49
<b>Total</b>	<b>\$1,411,885.84</b>	<b>\$ 11,721.04</b>	<b>\$ 24,375.25</b>	<b>\$ 1,399,231.63</b>
<b>Use of Cash</b>				
Checking Acct.	\$ 185,237.93			\$ 172,503.41
Savings Acct.	\$ 363,802.09			\$ 363,846.94
Grants Checking Acct.	\$ 862,845.82			\$ 862,881.28
Certificate of Deposit #2	\$ 0.00			\$ 0.00
<b>Total</b>	<b>\$1,411,885.84</b>			<b>\$ 1,399,231.63</b>
<b>Accounts Payable</b>				
	\$ 0.00			
<b>Accounts Receivable</b>				
		Total Net Worth		\$ 1,399,231.63
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,399,231.63</u>
<b>August 11, 2015</b>				
Approved			District Treasurer	

<b>NICOLLET SOIL AND WATER CONSERVATION DISTRICT</b>				
<b>MONTHLY TREASURER'S REPORT</b>				
<b>August 1, 2015</b>				
<b>PROGRAM</b>	<b>CASH BAL 7/1/2015</b>	<b>RECEIPTS</b>	<b>DISBRMS</b>	<b>CASH BAL 7/31/2015</b>
District Funds	\$ 205,337.76	\$ 6,610.40	\$ 1,015.00	\$ 210,933.16
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 0.00	\$ 60,713.50	\$ 12,112.51	\$ 48,600.99
SWCD Service Grants	\$ 0.00	\$ 110.00	\$ 110.00	\$ 0.00
Close Share MNDOT	\$ 49,583.60	\$ 0.00	\$ 0.00	\$ 49,583.60
BWSR Targeted Watershed	\$ 862,881.28	\$ 39.00	\$ 0.00	\$ 862,920.28
Clean Water Grant 2012	\$ 20,082.41	\$ 0.00	\$ 0.00	\$ 20,082.41
Clean Water Grant 2013	\$ 237,810.09	\$ 0.00	\$ 0.00	\$ 237,810.09
Cost-Share Work	\$ 23,536.49	\$ 0.00	\$ 550.00	\$ 22,986.49
<b>Total</b>	<b>\$1,399,231.63</b>	<b>\$ 67,472.90</b>	<b>\$ 13,787.51</b>	<b>\$ 1,452,917.02</b>
<b>Use of Cash</b>				
Checking Acct.	\$ 172,503.41			\$ 226,100.46
Savings Acct.	\$ 363,846.94			\$ 363,896.28
Grants Checking Acct.	\$ 862,881.28			\$ 862,920.28
Certificate of Deposit #2	\$ 0.00			\$ 0.00
<b>Total</b>	<b>\$1,399,231.63</b>			<b>\$ 1,452,917.02</b>
<b>Accounts Payable</b>				
	\$ 0.00			
<b>Accounts Receivable</b>				
		Total Net Worth		\$ 1,452,917.02
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,452,917.02</u>
<b>August 11, 2015</b>				
Approved			District Treasurer	