

AGENDA

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

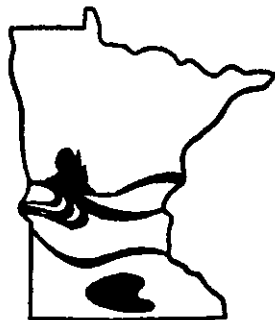
Wednesday, April 3rd, 2019

8:30 A.M.

501 7th Street

Nicollet, MN 56074

- I. Call to Order
- II. Review of agenda: Additions – Cancellations
- III. Minutes of February 6th, 2019 Meeting
- IV. Bills Paid: February 2019
- V. Bills Paid: March 2019
- VI. Treasurer's Report: March 2019
- VII. Treasurer's Report: April 2019
- VIII. Old Business
- IX. New Business
 1. Resolution to Adopt the Nicollet County CWRP
 2. Area VI Meeting April 22 in New Ulm
 3. Garage
 4. Cost Share
- X. NRCS Report
- XI. Supervisor & Staff Report
- XII. Other Business
- XIII. Next Meeting
- XIV. Adjourn



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

501 7th Street, PO Box 457
Nicollet, MN 56074
TELEPHONE (507) 232-2550

MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 501 7th Street, Nicollet, Minnesota,
April 3rd, 2019.

Meeting was called to order by Chair – Kral at 8:30 A.M.

Members Present: Chair, John Kral
 Vice Chair, Tim Braun
 Treasurer, Robby Gieseke
 Secretary, Bruce Hulke
 Member, Eric Annexstad

Others Present:
 District Manager, Kevin Ostermann
 District Watershed/Farm Bill Technician, Eric Miller
 Administrative Assistant, Judy Beetch
 District Technician, Blake Honetschlager
 NRCS, April Sullivan
 NRCS, Jake Stich
 County Commissioner, John Luepke - Absent

Upon a motion by Hulke and seconded by Braun, it was moved to approve the agenda with 1 addition. Ayes Gieseke, Braun, Kral, Hulke, Annexstad. Carried.

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve the minutes of the February 6th, 2019 meeting. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve 48 paid bills for February 2019 totaling \$61,377.95 (Checking Account), and 1 paid bill for February in the amount of \$4.17 (Grants Account). Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Upon a motion by Gieseke and seconded by Hulke, it was moved to approve 40 paid bills for March 2019 totaling \$41,958.17 (Checking Account), and 0 paid bills for March 2019 (Grants Account). Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Upon a motion by Hulke and seconded by Braun, it was moved to approve the March 2019 Treasurer's Report, subject to audit. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve the April 2019 Treasurer's Report, subject to audit. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Old Business:

New Business:

Resolution to Adopt the Nicollet County CWRP: Upon a motion by Hulke and seconded by Gieseke, it was approved to adopt the Nicollet County Comprehensive Water Resource Plan as the Comprehensive Plan of the Nicollet SWCD through August 31, 2023. Ayes Braun, Gieseke, Kral, Hulke, Annexstad. Carried.

Area VI Meeting April 22 in New Ulm: The Board approved Supervisors and Staff attend the Area VI Meeting in New Ulm on April 22. A motion was made by Gieseke and seconded by Hulke. Ayes Gieseke, Hulke, Kral, Braun, Annexstad. Carried.

Garage: The project should start in a couple of weeks, once the frost is out from under the black top. Surveying will be completed today (April 3rd). A motion was made by Annexstad and seconded by Braun to add an additional \$756 to the cost of the garage for a 4-foot concrete apron on the front of the garage. Ayes Gieseke, Braun, Hulke, Kral, Annexstad. Carried.

Water Storage Forum: The Board approved Supervisors and Staff attend the Water Storage Forum in Mankato on April 4th. A motion was made by Hulke and seconded by Gieseke. Ayes Gieseke, Hulke, Kral, Braun, Annexstad. Carried.

Seed Purchase for Youth Event: Miller requested the District purchase bulk seed for a Youth Event happening at 7 Mile Creek on May 18th. A motion was made by Hulke and seconded by Braun to approve the District pay for the seed. Ayes Gieseke, Hulke, Kral, Braun, Annexstad. Carried.

Cost Share:

A request was presented to the Board for final payment on Buffer Cost-Share Contract 42(18) with Marvin Gieseke for buffer installation on his property. Cost of the project is \$1,320.00 and technical assistance of \$330.00. Upon a motion by Braun and seconded by Hulke, it was moved to approve final payment for \$1,320.00 or 100% of the total cost of the 4.4 acres that were seeded for Buffer Cost-Share Contract 42(18) with Marvin Gieseke. Ayes Braun, Kral, Hulke, Annexstad. Carried. Gieseke abstained.

A request was presented to the Board for final payment on Buffer Cost-Share Contract 24(18) with Harold Carlson for buffer installation on his property. Cost of the project is \$150.00 and technical assistance of \$37.50. Upon a motion by Gieseke and seconded by Annexstad, it was moved to approve final payment for \$150.00 or 100% of the total cost of the .5 acre that was seeded for Buffer Cost-Share Contract 24(18) with Harold Carlson. Ayes Braun, Kral, Hulke, Gieseke, Annexstad. Carried.

A request was presented to the Board to enter into a Buffer Cost-Share Contract with Marty Schott 22(18) for seeding of 6.35 acres of buffer strip on his property. Total estimated cost of the project is \$1,905.00, TA of \$476.25. Upon a motion by Annexstad and seconded by Gieseke, it

was moved to approve Buffer Cost-Share Contract 22(18) with Marty Schott for \$1,905.00. Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

A request was presented to the Board to enter into a Buffer Cost-Share Contract with Danny Boisen 16(18) for seeding of 4.13 acres of buffer strip on his property. Total estimated cost of the project is \$1,239.00, TA of \$309.75. Upon a motion by Hulke and seconded by Braun, it was moved to approve Buffer Cost-Share Contract 16(18) for Danny Boisen for \$1,239.00. Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from Mark LeGare 2(18), to enter into a Buffer Cost-Share Contract for seeding 1.12 acres of buffer strip on his property. Estimated costs for this project are \$336.00 with TA of \$84.00. Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve assistance in the amount of \$336.00 or 100% of the total cost of Mark LeGare Buffer Cost-Share 2(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from David Anderson 32(18) to enter into a Buffer Cost-Share Contract for the seeding 3.77 acres of buffers on his property. Estimated costs for this project are \$1,131.00 with TA of \$282.75. Upon a motion by Gieseke and seconded by Hulke, it was moved to approve assistance in the amount of \$1,131.00 or 100% of the total cost of David Anderson Buffer Cost-Share 32(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from Gerald Scheurer 3(18) to enter into a Buffer Cost-Share Contract for the seeding of 7.12 acres of buffers on his property. Estimated costs for this project are \$2,136.00 with TA cost of \$534.00. Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve assistance in the amount of \$2,136.00 or 100% of the total cost of Gerald Scheurer Buffer Cost-Share 3(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

A request was presented to the Board to enter into a Buffer Cost-share Contract with Jeffrey Mandelkow 38(18) for seeding of 3.32 acres of buffer strip on his property. Total estimated cost of the project is \$996.00 with TA of \$249.00. Upon a motion by Braun and seconded by Hulke, it was moved to approve Buffer Cost-Share Contract 38(18) for Jeffrey Mandelkow for \$996.00. Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from Jeremy Flugge 21(18) to enter into a Buffer Cost-Share Contract for the seeding of 2 acres of buffers on his property. Estimated costs for this project are \$600.00 and TA cost of \$150.00. Upon a motion by Annexstad and seconded by Hulke, it was moved to approve assistance in the amount of \$600.00 or 100% of the total cost of Jeremy Flugge Buffer Cost-Share 21(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

A request was presented to the Board to enter into a Buffer Cost-share Contract with Brent Blank 51(18) for seeding of .95 acres of buffer strip on his property. Total estimated cost of the project is \$285.00 with TA of \$71.25. Upon a motion by Gieseke and seconded by Annexstad, it was moved to approve Buffer Cost-Share Contract 51(18) for Brent Blank for \$285.00. Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from Peters Family LLP 1(18) to enter into a Buffer Cost-Share Contract for the seeding of 1 acre of buffers on his property. Estimated costs for this project are \$300.00 and TA cost of \$75.00. Upon a motion by Hulke and seconded by Braun, it was moved to approve assistance in the amount of \$300.00 or 100% of the total cost of Peters Family LLP Buffer Cost-Share 1(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

A request was presented to the Board to enter into a Buffer Cost-share Contract with Dan Pettis 36(18) for seeding of 5.7 acres of buffer strip on his property. Total estimated cost of the project is \$1,710.00 with TA of \$427.50. Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve Buffer Cost-Share Contract 36(18) for Dan Pettis for \$1,710.00. Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from Larry Struck 43(18) to enter into a Buffer Cost-Share Contract for the seeding of 1.3 acres of buffers on his property. Estimated costs for this project are \$390.00 and TA cost of \$97.50. Upon a motion by Gieseke and seconded by Annexstad, it was moved to approve assistance in the amount of \$390.00 or 100% of the total cost of Larry Struck Buffer Cost-Share 43(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

A request was presented to the Board to enter into a Buffer Cost-share Contract with Larry Wilking 18(18) for seeding of 1.25 acres of buffer strip on his property. Total estimated cost of the project is \$375.00 with TA of \$93.75. Upon a motion by Braun and seconded by Hulke, it was moved to approve Buffer Cost-Share Contract 18(18) for Larry Wilking for \$375.00. Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

The District received a request from Galen Hansch 20(18) to enter into a Buffer Cost-Share Contract for the seeding of 1.88 acres of buffers on his property. Estimated costs for this project are \$564.00 and TA cost of \$141.00. Upon a motion by Annexstad and seconded by Gieseke, it was moved to approve assistance in the amount of \$564.00 or 100% of the total cost of Galen Hansch Buffer Cost-Share 20(18). Ayes Braun, Hulke, Kral, Gieseke, Annexstad. Carried.

NRCS Report: April Sullivan reported.

Supervisor & Staff Report: Kral attended the Area VI Chairman's Meeting in New Ulm, which was mainly about water retention.

Ostermann reported that he will meet with BWSR people on April 16th to close-out the Targeted Watershed Grant. Susie Carlin no longer shares an office with the SWCD.

Hulke attended a TSA Meeting in Mankato. They have a new staff person, Carsten Peterson. Each District will receive a bill for \$3,319 for TSA funding.

Staff reported on various projects and trainings.

Other Business: None

Next Meeting: May 1st, 2019 at 8:30 A.M.

Adjourn: A motion was made by Hulke and seconded by Braun to adjourn the meeting. Meeting Adjourned at 10:03 A.M.

Approved: 6/5/19

Secretary Bruce Hulke

**RESOLUTION
ADOPTING THE
NICOLLET COUNTY COMPREHENSIVE WATER RESOURCE PLAN
AS THE
COMPREHENSIVE PLAN OF THE NICOLLET SWCD**

Supervisor Hulke offered the following resolution and motioned for its adoption.

WHEREAS, the Nicollet SWCD has been an active participant in the development and all updates of the Nicollet County Comprehensive Water Plan (CWRP); and

WHEREAS, the Nicollet County CWRP has been approved by the BWSR and has been determined to be in compliance with all laws and rules governing water in the State of Minnesota, and

NOW THEREFORE BE IT RESOLVED:

THAT THE NICOLLET SWCD adopts the **Nicollet County CWRP** as its Comprehensive Plan from **April 3rd, 2018** thru **August 31st, 2023**.

Supervisor Gieseke seconded the adoption of the resolution, and it was declared adopted upon the following vote. Ayes 5 Nays 0

Mar 5, 19

Nicollet SWCD
Monthly Treasurer's Report
February 28, 2019

	<u>Feb 28, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Nicollet County Bank	84,109.02
11000 · Nicollet County Bank Grants	2,484.80
12000 · Nicollet County Savings	174,759.07
Total Checking/Savings	<u>261,352.89</u>
Accounts Receivable	
11001 · Accounts Receivable	184.96
Total Accounts Receivable	<u>184.96</u>
Other Current Assets	
12001 · Undeposited Funds	321.59
Total Other Current Assets	<u>321.59</u>
Total Current Assets	<u>261,859.44</u>
TOTAL ASSETS	<u><u>261,859.44</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	20,000.00
UR - BWSR 2018 Capacity	100,895.97
UR - BWSR 2019 Capacity	100,000.00
UR - Clean Water 2017	29,274.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2019	6,455.27
UR - Cost Share Buffer 2018	59,577.00
UR - Targeted Watershed	-216,811.03
Total 21000 · Unearned Revenue	<u>118,615.71</u>
21100 · Direct Deposit Liabilities	-6,578.69
24000 · Payroll Liabilities	
24102 · Vision Insurance	105.40
25500 · Sales Tax Payable	598.61
Total 24000 · Payroll Liabilities	<u>704.01</u>
Total Other Current Liabilities	<u>112,741.03</u>
Total Current Liabilities	<u>112,741.03</u>
Total Liabilities	<u>112,741.03</u>
Equity	
32000 · Retained Earnings	148,205.72
Net Income	912.69
Total Equity	<u>149,118.41</u>
TOTAL LIABILITIES & EQUITY	<u><u>261,859.44</u></u>

District Treasurer/Date

Robby B. Weische / 4-3-19

Nicollet SWCD

Monthly Treasurer's Report

March 31, 2019

	Mar 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10000 · Nicollet County Bank	110,509.60
11000 · Nicollet County Bank Grants	32,485.94
12000 · Nicollet County Savings	144,835.79
Total Checking/Savings	287,831.33
Accounts Receivable	
11001 · Accounts Receivable	2,793.85
Total Accounts Receivable	2,793.85
Other Current Assets	
12001 · Undeposited Funds	1,366.88
Total Other Current Assets	1,366.88
Total Current Assets	291,992.06
TOTAL ASSETS	291,992.06
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 · Unearned Revenue	
UR - Buffer Grant T&A	70,000.00
UR - BWSR 2018 Capacity	98,933.97
UR - BWSR 2019 Capacity	114,400.00
UR - Clean Water 2017	29,274.50
UR - Conservation Delivery	19,224.00
UR - Cost Share 2019	6,455.27
UR - Cost Share Buffer 2018	59,577.00
UR - Targeted Watershed	-216,809.89
Total 21000 · Unearned Revenue	181,054.85
24000 · Payroll Liabilities	
24102 · Vision Insurance	94.86
24205 · Medicare Company	159.57
24210 · Social Security Company	682.27
24215 · Medicare Employee	159.57
24220 · Social Security Employee	682.27
25500 · Sales Tax Payable	1,069.65
24000 · Payroll Liabilities - Other	1,300.00
Total 24000 · Payroll Liabilities	4,148.19
Total Other Current Liabilities	185,203.04
Total Current Liabilities	185,203.04
Total Liabilities	185,203.04
Equity	
32000 · Retained Earnings	148,205.72
Net Income	-41,416.70
Total Equity	106,789.02
TOTAL LIABILITIES & EQUITY	291,992.06