



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, April 6, 2016.

Meeting was called to order by Chair – Gieseke at 5:00 P.M.

Members Present: Chair, Robby Gieseke
Treasurer, Eldon Brown
Member, Bruce Hulke
Vice Chair, John Kral
Secretary, Pat Pehrson - Absent

Others Present:
District Manager, Kevin Ostermann
District Watershed Technician, Eric Miller
Administrative Assistant, Melissa Lancaster
District Technician, Blake Honetschlager
Seven Mile Creek Watershed Coordinator, Karen Galles - Absent
NRCS, Chris Schmidt

Upon a motion by Hulke and seconded by Kral, it was moved to approve the agenda as presented. Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Brown and seconded by Hulke, it was moved to approve the minutes of the March 4, 2016 meeting. Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Kral and seconded by Brown, it was moved to approve 2 paid bills for March 2016 totaling \$2,585.00 (Grants Account) and 35 paid bills for March 2016 totaling \$39,679.48 (Checking Account). Ayes Brown, Hulke, Gieseke, Kral. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve the April 2016 Treasurer's Report subject to audit. Ayes Brown, Hulke, Gieseke, Kral. Carried

Old Business: None

Historical Society: The District received a request from the Historical Society 2(16) for Cost Share assistance for the installation of a rain garden. Total estimated cost of the project is \$8,000.00 with TA of \$750.00. Cost-sharing is not to exceed 75% of the total eligible cost, or \$3,000. A motion was made by Brown and seconded by Kral to approve this request. Ayes Brown, Hulke, Gieseke, Kral. Carried.

Cost Share:

The District received a request from Kamps MNDot 7(12) for three structures with costs at an estimated amount of \$120,000.00. MNDot will cover 100% or \$120,00.00 of the project. A motion was made by Hulke and seconded by Brown to approve the request. Ayes Brown, Hulke, Gieseke, Kral, Carried.

The District received a request from Wayne Becker CWF 24(13) to enter into a Cost-Share for a WASCOD on his property. Estimated cost for the project are \$16,000.00 with 100% covered by the Clean Water Grant. Upon a motion by Brown and seconded by Hulke it was moved to approve Wayne Becker CWF 24(13) in the amount of \$16,000.00. Ayes Brown, Hulke, Gieseke, Kral. Carried

The District received a payment request for seeding and site preparation from Gary Hahn. RIM Contract 52-02-11-12. Upon a motion by Kral and seconded by Brown, it was moved to approve payment request of \$1,137.54, and to have staff send payment request to the State of Minnesota. Ayes Brown, Gieseke, Hulke, Kral. Carried

Staff made a request to the Board to approve the final Financial Report for the 2015 Easement Delivery Report. A motion was made by Kral and seconded by Brown to approve the request. Ayes Brown, Gieseke, Hulke, Kral. Carried

Staff made a request to the Board to approve the final 2015 Conservation Delivery Report. A motion was made by Brown and seconded by Kral to approve the request. Ayes Brown, Gieseke, Hulke, Kral. Carried

Staff made a request to the Board to approve the final 2012 Drainage Report. A motion was made by Hulke and seconded by Kral to approve the request. Ayes Brown, Gieseke, Hulke, Kral. Carried

Office Lease: The District Manager asked for Board approval to continue with the current rental lease with Kaduce Properties in the quarterly amount of \$1,875.00. This is a three-year lease with the option to terminate with a 90 day notice. A motion was made by Brown and seconded by Kral to continue with this agreement per terms of the lease. Ayes Brown, Gieseke, Hulke, Kral. Carried

Terrain Analysis: The District received a request from the County to enter into an agreement for the Terrain Analysis. The District would provide a \$10,000.00 match (\$5,000/year for two years). A motion was made by Kral and seconded by Brown to approve this request. Ayes Brown, Gieseke, Hulke, Kral. Carried.

Internship: A request was placed before the Board to hire an intern from MSU. The length of time would be for a minimum of 560 hours, and rate of pay \$15.00/ hr. A motion was made by Brown and seconded by Kral to add this position to the Nicollet SWCD and to pay \$15.00/hr. Ayes Brown, Hulke, Gieseke, Kral. Carried

Verizon Plan Tablet: A request was placed before the board to add the new GPS Controller tablet to Blake Honetschlager's personal Verizon plan for \$35/month. A motion was made by

Kral and seconded by Hulke to approve this request and to reimburse Honetschlager for this expense. Ayes Brown, Hulke, Gieseke, Kral. Carried

4-H Awards: The district received a request for continued support of the 4-H program Demo Days in the areas of wildlife, forestry, conservation, soil & water. After discussion a motion was made by Brown and Seconded by Kral to provide a \$25 cash award for the program. Ayes Brown, Hulke, Gieseke, Kral. Carried

NRCS Report: Chris Schmidt reported for NRCS – See attached.

Supervisor & Staff Report: none

Next Meeting: May 4, 2016 at 5:00 P.M.

Adjourn: Meeting Adjourned at 6:07 P.M.

Approved: May 18, 2016

Secretary _____

NICOLLET SOIL AND WATER CONSERVATION DISTRICT

MONTHLY TREASURER'S REPORT

April 1, 2016

	CASH BAL			CASH BAL
<u>PROGRAM</u>	<u>3/1/2016</u>	<u>RECEIPTS</u>	<u>DISBRMS</u>	<u>3/31/2016</u>
District Funds	\$ 148,289.31	\$ 10,752.13	\$ 39,679.48	\$ 119,361.96
Certificate of Deposit #1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
County Funds	\$ 5,000.00	\$ 179.00	\$ 0.00	\$ 5,179.00
SWCD Service Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
BWSR Capacity Grant	\$ 99,304.26	\$ 0.00	\$ 6,351.68	\$ 92,952.58
Buffer Grant	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
Close Share MNDOT	\$ 37,640.60	\$ 0.00	\$ 0.00	\$ 37,640.60
BWSR Targeted Watershed	\$ 652,517.10	\$ 27.70	\$ 2,585.00	\$ 649,959.80
Clean Water Grant 2012	- \$ 41,584.25	\$ 0.00	\$ 0.00	- \$ 41,584.25
Clean Water Grant 2013	\$ 73,471.37	\$ 0.00	\$ 0.00	\$ 73,471.37
Cost-Share Work	\$ 208,011.13	\$ 0.00	\$ 0.00	\$ 208,011.13
Total	\$ 1,202,649.52	\$ 10,958.83	\$ 48,616.16	\$ 1,164,992.19
Use of Cash				
Checking Acct.	\$ 185,920.48			\$ 150,774.05
Savings Acct.	\$ 364,211.94			\$ 364,258.34
Grants Acctt.	\$ 652,517.10			\$ 649,959.80
Certificate of Deposit #2	\$ 0.00			\$ 0.00
Total	\$ 1,202,649.52			\$ 1,164,992.19
Accounts Payable				
	\$ 0.00			
Accounts Receivable				
		Total Net Worth		\$ 1,164,992.19
	\$ 0.00	Accts. Payable		\$ 0.00
		Accts. Receivable		\$ 0.00
		Actual Net Worth		<u>\$ 1,164,992.19</u>
April 6, 2016				
Approved			District Treasurer	