



NICOLLET SOIL AND WATER CONSERVATION DISTRICT

424 South Minnesota Ave.
ST. PETER, MN 56082
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MINNESOTA SOIL AND WATER CONSERVATION DISTRICTS

Minutes of the Nicollet Soil and Water Conservation District, 424 South Minnesota Avenue, St. Peter, Minnesota, January 4, 2017.

Meeting was called to order by Chair – Gieseke at 8:30 A.M.

Members Present: Chair, Robby Gieseke
Treasurer, Tim Braun
Member, Bruce Hulke
Vice Chair, John Kral
Secretary, Pat Pehrson

Others Present:

District Manager, Kevin Ostermann
District Watershed Technician, Eric Miller
Administrative Assistant, Melissa Lancaster
District Technician, Blake Honetschlager
Farmbill Technician, Max Rykhus
NRCS, April Sullivan
BWSR, Dale Krysoek
Great River Greening, Steve Hucket
Nicollet County Water Planner, Amy Linnerooth
Nicollet County Property Services Manager, Mandy Landkammer
County Commissioner, John Lupke

Upon a motion by Kral and seconded by Pehrson it was moved to approve the agenda. Ayes Gieseke, Braun, Kral, Hulke, Pehrson. Carried

Upon a motion by Hulke and seconded by Kral, it was moved to approve the minutes of the December 7, 2016 meeting. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Upon a motion by Pehrson and seconded by Hulke it was moved to approve 56 paid bills for December 2016 totaling \$126,509.41 (Checking Account), and 3 paid bills for December in the amount of \$22,188.75(Grants Account). Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Upon a motion by Brown and seconded by Kral, it was moved to approve the January 2017 Treasurer's Reports subject to audit. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Old Business: None

Cost Share:

Well Sealing project for Cost-Share Contract 3(16) Max Embacher is complete. Landowner is requesting final payment in the amount of \$750.00. Upon a motion by Kral and seconded by Pehrson it was moved to approve the final payment of \$750.00 for CWF 3(16) Max Embacher. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

WASCOB and Grade Stabilization project for CWF 9(13) Charlie Vogel is complete. Landowner is requesting partial payment in the amount of \$10,000.00. Final payment to be authorized after all NRCS paperwork is complete Upon a motion by Hulke and seconded by Pehrson it was moved to approve a partial payment of \$5,750.00 for Andrea Ballman CWF 27(13). Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Board Reorganization: Upon a motion by Kral and seconded by Hulke it was moved to approve the Board positions to remain as currently stated, with Tim Braun to fill the open position of Treasurer. Ayes Gieseke, Braun, Kral, Hulke, Pehrson. Carried

2017 Committee Assignments: Upon a motion made by Kral and seconded by Pehrson, it was moved to accept the 2016 Committee Assignments. Ayes Brown, Gieseke, Hulke, Kral, Pehrson. Carried

2017 Committee Assignments

<u>Committee</u>		<u>Alternate</u>	<u>Meetings</u>
South Central SWCD TSA	Bruce Hulke	Robby Gieseke	Quarterly
Personal Committee	Robby Gieseke	Bruce Hulke	Once a Year
Nicollet County Water Task Force	John Kral	Robby Gieseke	Quarterly
Legislative	Robby Gieseke	Pat Pehrson	
Sib/Nic Office	Robby Gieseke		
RIM Screening Committee	John Kral		Once a Year
Budget Committee	Tim Braun	Robby Gieseke	Once a Year
EQIP Committee	Pat Pehrson		Once a Year

IRS Mileage: The district received notice that the IRS Mileage Rate will be changed to 53.5 cents/mile, down from 54 cents/mile in 2016. Upon a motion by Pehrson and seconded by Kral, it was moved to change the mileage rate to 53.5 cents/mile effective 01-07-2017. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Authorization to Sign Checks: Currently Braun, Pehrson, Ostermann & Honetschlager are authorized to sign checks. Upon a motion by Kral and seconded by Pehrson, it was moved to replace Braun with Braun, and to add Lancaster to the authorization form. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Official Depository: Currently Nicollet County Bank is the official depository. Upon a motion by Pehrson and seconded by Hulke, it was moved to name Nicollet County Bank as the official Depository for 2017. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

MCIT Renewal: The District received and reviewed the invoices for insurance coverage thru the Minnesota Counties Insurance Trust (MCIT). Total amount for the insurance premiums paid is \$7,642.00. Upon a motion by Kral and seconded by Pehrson, it was moved to approve this amount. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

2016 MASWCD Dues: The District received an invoice for the 2017 MASWCD Dues in the amount of \$3,460.11. Upon a motion by Kral and seconded by Pehrson it was moved to approve this payment. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

PRAP Presentation: Dale Krystosek was here from the Minnesota Board of Water and Soil Resources (BWSR) to present and explain the PRAP audit and survey that the District will be required to complete. A motion was made by Kral and seconded by Pehrson to authorize Supervisors and Staff to complete the survey and for the District to participate in the audit. Ayes Braun, Gieseke, Kral, Hulke, Pehrson. Carried

Great River Greening Position: Steve Hucket t announced the position that is available through our partnership with Great River Greening following the resignation of Karen Galles. Steve will be working in the District office 2-3 days a week until the position is filled.

2017 Buffer Grant: Upon a motion by Hulke and seconded by Kral it was moved to accept \$20,000 in funds from the 2017 Buffer Grant Agreement. Ayes Braun, Gieseke, Kral, Hulke, Pehrson

NRCS Report: Report was given by April Sullivan

Supervisor & Staff Report: none

Other Business: Dates were set for the 2017 Board Meetings and will be published on the District website.

Next Meeting: February 1, 2017 at 8:30 A.M.

Adjourn: Meeting Adjourned at 9:45 A.M.

Approved: February 1, 2017 Secretary _____