

State Cost Share:

Cost–Share contract CD 3(12) for Rodney Van Zee drainage water project is completed. Landowner is requesting final payment. Total cost of the project was \$7,880.00. Upon a motion by Brown and seconded by Kral, it was moved to approve a final payment of \$3,089.00 for CD 3(12) for Rodney Van Zee. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried

Cost–Share contract CWF 14(13) for Wayne Molitor structure project is completed. Landowner is requesting final payment. Total cost of the project was \$25,918.00. Upon a motion by Gieseke and seconded by Brown, it was moved to approve a final payment of \$4,545.75 for C-S contract CWF 14(13) for Wayne Molitor. Ayes Brown, Gieseke, Kral, Hulke, Pehrson Carried.

The District received a request for cost share assistance and incentive pay from Dave Mogensen CWF 15(13) to enroll 65 acres of native grasses, along with a USDA CRP program. Total estimated cost of \$75,000.00. Upon a motion by Brown and seconded by Kral, to allocate up to 100% of the total cost of the project from the Clean Water Funds 2013 for C-S contract Dave Mogensen CWF 15(13). Ayes Brown, Hulke, Kral, Gieseke, Pehrson. Carried

The District received a request for cost share assistance and incentive payment from Wayne Molitor CWF 16(13) to enroll 3 acres of buffer strips. Total estimated cost of \$9,900.00. Upon a motion by Gieseke and seconded by Brown to allocate up to 100 % of the total cost of the project from the Clean Water Funds 2013 for C-S contract Wayne Molitor CWF 16(13). Ayes Brown, Hulke, Kral, Gieseke, Pehrson. Carried

Cost-Share Contract TW 2(15) for Charles Peters drainage water management project estimate was short \$20,185.29. Landowner is requesting an amendment to the contract for additional funding. Upon a motion by Brown and seconded by Geiseke, it was moved to increase Cost Share by \$20,185.29 for a total cost share amount of \$100,185.29 for contract TW 2(15) for Charles Peters. Ayes Gieseke, Olson, Kral, Hulke. Carried

Cost–Share Contract TW 2(15) for Charles Peters drainage water management project is completed. Landowner is requesting final payment. Total cost of the project was \$137,329.79. Upon a motion by Pehrson and seconded by Brown, it was moved to approve a final payment of \$100,185.29 for TW 2(15) for Charles Peters. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

Cost-Share contract CS 6(14) for Jeremy Hillesheim structure install project is completed. Landowner is requesting final payment. Upon a motion by Gieseke and seconded by Pehrson, it was moved to approved to pay \$4276.54 from the State Cost Share with TA of \$598.46. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

Cost-Share contract CS 9(14) and 3(15) for Mark Osborne structure install projects are completed. Landowner is requesting final payment on the contract. Payment of \$8,694.00 is contingent upon final approval by the EQIP program. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

Personnel Policy: An updated Personnel Policy Handbook which will follow closely with Nicollet County was presented to the Board for approval. Upon a motion by Brown and seconded

by Pehrson it was moved to approve the new handbook. This new policy handbook will take effect immediately. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

Local Capacity Grant: A request was made to purchase new GPS survey equipment to share with Sibley SWCD. Upon a motion by Kral and seconded by Pehrson, it was move to approve the purchase if Sibley would agree to pay half of the purchase price. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

BWSR Grant Agreements: A request was made by staff for the district to enter into the FY16 Buffer Law Grant Agreement, and 2016 SWCD Local Capacity Services Grant with BSWR. Upon a motion by Brown and seconded by Gieseke it was moved to approve the Board Chair to sign both agreements when they become available. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

NRCS Report: See Attached

SWCD Logo Clothing: A request was made to use tree money to purchase logo clothing for the staff and Board members. Upon a motion by Brown and seconded by Kral it was approved to purchase pull-overs (one per staff and one per Board members) and polo shirts (two per staff and one per Board member). Shirts will be purchased and customized at Sports Warehouse in Mankato. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

Employee Reviews: The personnel committee did the review of the District Manager and the District Manager did the review of the District Technician. Upon a motion by Brown and seconded by Kral it was approved to give the District Manager and the District Technician a 4.5% increase in salary beginning January 1, 2016. It was also approved that the Seven Mile Creek Watershed Technician and Administrative Assistant, upon successful completion of their probationary period, receive a 2.5% increase. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

2015 NACD Dues: The district received its 2016 membership for the National Association of Conservation Districts (NACD). Total dues for 2016 are \$1712.50. Upon a motion by Brown and seconded by Pehrson, it was moved to pay the 2016 dues to NACD in the amount of \$1712.50. Ayes Brown, Gieseke, Kral, Hulke, Pehrson, Carried.

Supervisor & Staff Report:

Brown, Hulke, Kral, Gieseke reported on Area 6 Meeting

Brown, Gieseke reported on MASWCD meeting

Next Meeting: January 6, 2016 at 5:00 P.M.

Adjourn: Meeting Adjourned at 6:30 P.M.

Approved: January 6, 2016

Secretary _____